#### **NZART Council Minutes**

Held Tuesday 1st July 2025 via Zoom at 7:30pm

02/01 Roll Call

Chairman: ZL2DRV Daniel Vandenberg

**Council Present:** ZL2AJ Warren Harris

ZL1DKS Cam Wood, ZL2TLL Don Wallace ZL3TAO Ian MacPherson, ZL4DK Dave Mulder

Minute Secretary: ZL2LS Topsy Scott

Others Present: ZL2DL Debby Morgan

02/02 Apologies Nil

## 02/03 Additional Agenda Items

Council moved into committee at 7:45pm.

Moving back into the meeting at 8:33 the meeting recorded the resignation of ZL1HOG, from Council.

ZL2AJ to approach the next highest poling candidate from the recent elections, as per clause 3.9 (e) of the NZART Constitution as this has now created a casual vacancy.

- 01 ZL6 Callsign request Warren Harris ZL2AJ
- 02 Funding Avenues Cam Wood ZL1DKS
- 03 Examination database update Warren Harris ZL2AJ

# 02/04 Minutes of Council Meeting Monday FF June 2025

Moved: ZL2TLL Seconded: ZL1DKS

#### 02/05 Action Points

December 2024

ZL2TLL to facilitate a strategic plan for NZART and submit to Council.

On hold until October 2025

# May 2025

ZL2DRV to advise Council of outcome of the meeting with the AREC CEO regarding assistance upgrading the National System.
 On Hold

#### May FF 2025

- ALO to monitor progress with RSM for the purpose of updating the GURL removing the ability to allow only HAREC equivalent qualifications to operate in NZ.
   Ongoing
- **2) ZL2DL** to advise ZL2KJT of his winning photo and arrange to have this placed on the web ASAP. **Complete**
- 3) **ZL2DL/ZL2AJ** to clean up Club Call sign licensees and beacon repeater licenses ASAP. **Progressing**
- **4) ZL2AJ** to write fees for engineering licenses for members & non-members.

**Ongoing** 

- 5) ZL2AJ to discuss with ELG members and report back on requirements for a new licensing engineering fee structure.
   Ongoing
- **6) ZL2DL** To update ELG Form 1 and include membership number and fee for members/ non-members **Ongoing**

7) **ZL2DL** to create new process around the fee invoices for ELG

#### June 2025

**Ongoing** 

- 1) ZL2DRV to undertake a performance review with the NZART Business Manager and report any additional salary changes to the remuneration committee ASAP. New hourly rate approved by Remuneration Committee, to be backdated to 1 June 2025.

  Complete
- 2) **ZL2TLL** update progress on the preparation of documents for setting up the AREC Limited Liability Company. **Ongoing**
- **3) ZL2AJ** to report to council at July meeting, Auckland centennial committee advancement of finding a suitable venue and date for the 100<sup>th</sup> annual conference.
  - ZL2AJ reported that the venue has now been confirmed as Waipuna Conference Centre 58 Waipuna Road Mt Wellington Auckland, over Kings Birthday weekend 2026.

    Complete
- 4) ZL2AJ to draft updated service agreement with full disclosure of associated costs to be presented to AREC, once approved by Council (to send via email) This needs to be discussed so AREC can include any increase in their new 2025/2026 budget forecast, commencing 1 July.
  Ongoing
- 5) **ZL2DL** to circulate updated Council Expenses policy when completed.

Ongoing

6) ZL1DKS requested the AREC Administrator's contact details to assist with some marketing material to increase membership ZL1DKS reported he has already created a number of Facebook postings to be entered periodically.
Ongoing

## 02/06 Monthly Financials June 2025

- a) Credit Card Transactions June 2025
- b) Payments June 2025
- c) Treasurer report June 2025

Moved: ZL2TLL Seconded ZL2AJ Ratified

d) Draft 2026 Budget 2026 - noted

#### 0207 New Members June 2025

Moved: ZL2AJ Seconded: ZL3TAO Carried

# 02/08 Monthly Reports June 2025

- a) AREC CEO June Report: Noted and discussed, ongoing monitoring now required by Council.
- b) QSL report

Moved: ZL2AJ Seconded: ZL4DK Carried

### 02/09 Liability Insurance for Council after LLCC confirmed

A/P ZL2DRV to talk with ZL2TYR with regards to any additional insurance required to be taken with the LLCC, i.e Indemnity and/or Public Liability. To report back to Council.

## 02/10 Inheritance money for Radio Science Trust – ZL1DKS

**Z**L1DKS advised he had approached the RSET for assistance with financing youth programme. As yet has not had a response. Council recommended ZL1DKS approach ZL2BHF directly to see what may be available financially to get this work underway.

Once known, Council will consider what other funds may be made available for a youth programme to be written/implemented.

A/P ZL1DLS to approach ZL2BHF as a trustee of the Radio Science Education Trust, to determine if they are able to help progress a youth programme.

#### 02/11 Policy on Membership for Ham Crams ZL2AJ/ZL2DL

Following some concerns regarding complimentary membership associated with new call signs, it was agreed that ZL2AJ & ZL2DL will create a policy and make known to all examination supervisors once approved by Council.

**A/P ZL2DL/ZL2AJ** to prepare a policy on complimentary membership for new call sign holders.

## 02/12 Council Portfolios

This is an opportunity for a brief update on Council portfolios held.

ZL2TLL update of feedback from officers?

ZL2TLL Who's Who – updating the confidential Council/AREC information

ZL2TLL NZART Strategic plan
ZL2TLL Facilitator for AREC LLC

ZL2DRV Callbook compiler, needs to investigate a deputy for this position.

ZL4DK to assist ZL2DRV with Call Book

ZL4DK assisting with Callbook, is there anything else?

ZL2DL HQIL assistance from AREC? ZL1DKS Facebook editor – updates

ZL1DKS Liaison officer with Youth Officer – reports?

ZL3TAO Hosting annual conference after 2026 Liaise with ZL2LS.

ZL2AJ Examination question bank & study material

ZL2AJ Some ALO duties

ZL2AJ 100-year centenary liaison ZL2DRV ex officio on all the above

Councilors noted and are happy to continue with their portfolios, reporting as/when required and should things need attention or budget consideration.

Marketing & promotions of NZART and Amateur Radio

**A/P ZL1DKS** to investigate possible candidates for the role of Marketing Officer and report back to Council at the August meeting with his suggestions.

### 02/13 Appointment required for ALO & LGLO positions

Council approved that John Yaldwyn ZL4JY be approached to undertake the role of NZART Administration Liaison Officer.

Moved:ZL2TLL Seconded ZL2AJ Approved

A/P ZL2TLL to discuss the position of ALO with ZL4JY and report his decision back to Council.

### 02/14 ZL6 Call sign request Warren Harris ZL2AJ

ZL2AJ requested the use of ZL6M callsign for the Memorial Contest weekend Council approved. ZL2AJ abstained from voting.

# 02/15 Funding venues Cam Wood ZL1DKS

ZL1DKS advised this had previously been addressed in agenda item 02/10

#### 02/16 Examination Database update Warren Harris ZL2AJ

ZL2AJ reported that Radio Spectrum have approved the updated question bank He requested that Council to review the latest submission.

ZL2AJ will continue to work on training/study material updates required to incorporate these changes in the question bank.

Following is a timeline of events to complete the entire question bank and training material updates.

Final approval/sign off by ARX's and others who have helped by end of July.

Training material to be worked on with this same group of volunteers to be completed by end of November.

Proposed that the new question bank and training material go live Jan/February 2026 providing this is suitable to Shaf Kabir ZL2St, who is currently maintaining the examination generating software.

ZL2TLL noted a vote of thanks to ZL2AJ for getting the examination database updated and approved by RSM so soon. All agreed.

A/P ZL2DL/ZL2AJ to announce this in all forms of media available that the new training package will be available in the early new year.

## 02/17 Leave of Absence

ZL2DL 24<sup>th</sup> July to 4<sup>th</sup> August ZL3TAO 15<sup>th</sup> July to 22<sup>nd</sup> July

## <u>02/18</u> <u>General Business</u> – Nil

## <u>02/19</u> <u>Information – this is an FYI for Council.</u>

1) Approved exam supervisors by ZL2DL/ZL2AJ ZL1WH – Taupo Branch, ZL2UCX, ZL3NIC – Christchurch Branch, ZL1BDS, ZL2TW – Marlborough Branch

Meeting closed at 9.34 pm Topsy Scott ZL2LS Minute Secretary