

Minutes for Council

Meeting held on Tuesday 4th February 2025 at 7:30 pm via Zoom.

09/1 Roll Call

Chairman: ZL2DRV Daniel Vandenberg

Council Present: ZL2AJ Warren Harris, ZL1HOG Terry James
ZL2RO Phil Garside, ZL2TLL Don Wallace
ZL3TAO Ian MacPherson, ZL4DK Dave Mulder,

Minute Secretary: Sara-Jayne Morrow

Also Present: ZL2DL Debby Morgan, Don Roberston ZL2TYR,

Visitors: ZL2WAL Rob Wallace, ZL3TLB Craig Crawford, ZL2LKW Lynne Wallace

Apologies: Topsy

09/02 Confirmation of Minutes December Meeting 2024

Moved: ZL3TAO

Seconded: ZL2RO

Approved

09/03 Additional Agenda Items

09/04 Examinations – ZL2DL/ZL2AJ

- a) **ZL2AJ** (carried over AP July 23) on the exam software update by the Christchurch team. Including uploading to RRF. - Remove
- b) **ZL2AJ** to prepare a complete list of questions, have them approved by ARX's/Council and RSM, as a temporary fix until a more suitable outcome can be achieved. - remove
- c) **ZL2AJ** to contact the Wellington branch and the VHF Group to see what progress they have made in updating their examination question bank. No further contact Wgn VHF undertaking their own updates, however, ZL2DRV reports that Br 50 will reach out. **Complete**
- d) **ZL2DRV** to contact ZL2UDF and Branch 50 for the purpose of communicating about the exam procedure updates proposed. **Complete**

The Proposed Exam procedure was circulated to ARX's and Exam Supervisors for discussion, with suggested amendments made.

A/P ZL2DL to recirculate the updated Exam Procedures to ARX's and Exam Supervisors.

09/5 Action points

August 2023

- 1) **ZL2TLL** to work with RSM to get a decision about the 70MHz band and report back to Council. **Ongoing**

June 2024 F/F

- 1) **ZL2AJ** to report back to Council about a decision about the Draft DFA document

(detailed limits of expenditure) prepared by ZL2DL.

Ongoing

ZL2AJ and ZL2DL have advised that the DFA is close to completion.

July 2024

- 1) **ZL2AJ** to relay the outcome of discussions with RSM about changes to 50 contact requirements to ZL1VH. **Ongoing**

ZL2AJ proposed the following changes be made to the GURL

Present to RSM the following amendment to the GuRL

<https://www.rsm.govt.nz/assets/Uploads/documents/gazette/general-user-radio-licence-for-amateur-radio-operators-notice-2023.pdf>

6.3. is changed from

Operation on amateur bands between 5 MHz and 25 MHz is not permitted unless a person has held a General Amateur Operators Certificate of Competency for three months and logged 50 contacts during this period. The person must keep the logbook record for at least one year and, during this period, produce it at the request of the chief executive.

To become

6.3

Operation on bands between 5 MHz and 25 MHz is only permitted once person has either

- 1) **Logged 50 contacts, and held their general amateur operators certificate of competency for at least 3 months**
- 2) **Successfully completed a practical assessment demonstrating satisfactory competency of HF calling and response, operation, frequency and mode selection in accordance with recognized bandplans and interference mitigation measures to an ARX**
- 3) **Is under the direct supervision of a person that has already met the requirements in 1 or 2.**

6.4

Any person that has not yet achieved the permission granted by 6.3 must keep their logbook record for at least one year and, during this period, produce it at the request of the chief executive.

ZL2AJ clarified that it is up to the ARX to be ultimately responsible to judge competency, however they can delegate to exam supervisors to do the assessment as they do for the primary exam now.

Branch examiners can judge competency but under guidance of an ARX who also must sign it off.

October 2024

- 1) **ZL2DRV** to talk to Chairman of AREC trust about options for the meeting between AREC trust and Council prior to 2025 conference. **Complete**
NZART Council and AREC Trust have agreed for the online meeting on 12th Feb, 7:30pm and also via face-to-face at Conference

November 2024

- 1) **NZART and AREC LLC Progress**
Working party (WP) comprising ZL2TLL, ZL4DK, ZL2CEO, ZL2WEG, ZL1COP, ZL1LB, ZL2RMH & ZL2DRV (ex officio)
a. **WP** to report to council at regular intervals via zoom or email. **Ongoing** (Move to reports)

- b. **WP** to prepare and submit the remit for LLC to Council for consideration at the February 2025 council meeting. **Complete**

ZL2TLL circulated a draft version of the remit to Council.

- 2) **ZL2TLL** to return to council with a draft remit to proceed with potential amendments to the constitution, for the exclusion of branch committee executives who do not belong to NZART. **Complete**

ZL2TLL circulated the draft remit to Council.

- 3) **ZL2TLL** to contact Scouting NZ or ZL2THE to determine if ZL2THE Marie Smolnicki is recognized nationally as the amateur radio representative for JOTA, with the intention of establishing a new NZART Officer role. **Complete**

ZL2TLL contacted ZL2THE and confirmed she is recognized as the amateur representative for JOTA. No new NZART officer role to be established.

- 4) **Conference 2025**

- a) **ZL2LKW** to provide Council with a venue and date for conference as soon as possible. **Complete**

December 2024

- 1) **ZL2TLL** to prepare a draft strategic plan and submit to Council after March 2025. **Ongoing**

- 2) **ZL2TLL** to draft a letter that will be sent to branches in scenarios branch executive committee members are not current financial members of NZART. **Complete**
ZL2DL to write to the three members of the recessed Waihi branch and transfer them to the branch of their choosing. **Complete**

09/06 Monthly Financials December/Jan 2025

- a) Payments – Dec/Jan
 b) Credit Card Transactions – Dec/Jan
 c) Actuals versus Forecast

Moved: **ZL4DK**

Seconded: **ZL2RO**

Approved

09/07 New Members Dec/Jan 2025

Moved: **ZL2AJ**

Seconded: **ZL2RO**

A/P ZL2DL to inform provisional member that their application to join NZART has been declined

09/08 Monthly reports Dec/Jan 2025

- (a) QSL report
 (b) AREC December report – Emailed 17/01 - 10 Minutes
 (c) AREC January report – Emailed 31/01

Moved: **ZL3TOA**

Seconded: **ZL2AJ**

09/09 Annual Reports

1. Presidents Annual Report – ZL2DRV
2. Business Manager's Annual Report – ZL2DL
3. Examinations Coordinator/ARX Annual Report – ZL2DL
4. AREC Trust Annual Report – Murray Milner ZL2LB
5. ELG Annual Report – ZL2ASF

6. Break-In Editor – ZL3DUG
7. QSL Bureau – ZL2ATU
8. Monitoring Service – ZL1GWE
9. Official Broadcast – ZL2BHF
10. Awards manager – ZL2STR
11. Administration Liaison Officer – ZL2TLL
12. HQ Info-line Editor Annual report – Sara-Jayne Morrow
13. Treasurer's Annual Report – Stuart Burns
14. Contest Manager's report ZL3GA
15. IARU Liaison Officer – ZL2JPM
16. Youth Officer Report – ZL1DKS
17. Historian Officer – ZL3TLB
18. AREC CEO annual report – ZL2TYR

A/P CEO will prepare an abbreviated version of his annual report for Break-In, with a Council note at the end advising that people can read the full report via Infoline or request a copy from HQ.

19. Non-Ionising Standards Committee – ZL1MZ
20. UHF/VHF/SHF Records 2024
21. Call Book Editor- ZL2DRV
22. Webmaster – ZL2WAL

A/P ZL2TLL & ZL2DL to check annual reports for errors and advise the authors to correct the errors.

09/10 IARU Matters

- a) Appointment of new IARU Liaison Officer **Complete**
In committee discussion.

Motion: That ZL2TLL is appointed as the new NZART IARU R3 Liaison Officer

Moved: ZL4DK Seconded: ZL1HOG Phil **Approved**

- b) IARU regions 1,2 & 3 combining into one society
Council need to keep this in mind as IARU make progress with the proposal, but no input or decisions are required as of yet. **Complete**

- c) IARU Region 3 YOTA Camp 2025

A/P ZL2DRV to contact IARU advising that we are interested in hosting the IARU R3 2025 YOTA camp, provided that circumstances allow for it.

09/11 Website update – ZL2WAL

ZL2WAL recommended we go live within the next two weeks at the latest.

The service that will allow the website to send emails will require an annual cost of \$49USD

Motion: That Council accept the ongoing annual cost of \$49USD for email purposes for the website.

Moved: ZL2DRV

Seconded: ZL1HOG

Approved

All of the emails forwarders have been reviewed and fixed.

Xtra email service is being problematic when receiving emails from other services.

DKIM and DMARC will be implemented to help solve this issue and certify NZART emails as safe and not spam.

ZL2WAL has advised that the server currently used for email reflectors and lists needs an upgrade and suggests moving email reflectors and lists to group.io service which would be \$20USD monthly. Or an annual fee of \$220USD receiving one month free for the lump sum payment.

Motion: That Council agrees to ZL2WAL's recommendation to move the email reflector server and the per annum cost involved and remove the current one.

Move: ZL2DRV

Seconded: ZL2AJ

09/12 100 Year Anniversary & Conference – ZL3TLB

ZL3TLB submitted a list of potential activities around NZART Centennial celebration in 2026 prior to the meeting. Council require further deliberation of the list.

ZL3TLB has written a NZART History Book and requires further decisions from Council.

Advises a pre-order system and using print-on-demand to avoid unsold inventory.

A/P ZL2DRV to return to Craig within 2 weeks with an update on Council's decisions about the list of activities for the centenary.

A/P ZL2DRV to email the Auckland branches involved in the organization of the Centenary Conference to establish a main person of contact.

09/13 Conference 2025 update from ZL2LKW

ZL2LKW chairperson of the conference hosting committee for the Wellington Branches, reported that the annual conference will be held over Kings birthday weekend at the Lower Hutt events centre from the 30th May – 2 June 2025.

Discount codes will be made available for accommodation at the Sebel Hotel and the Angus Inn for all conference attendees. As yet no block booking has been made to accommodate Council.

ZL2LKW requested on behalf of the committee, that NZART pay the deposit of \$7,700 for the venue hire, which Council needs to discuss further, as this is outside the normal policy amount for seed money of \$3,000.

It was the intention of the committee to repay this amount as registrations come in.

Further analysis needs to be considered on the conference costs, therefore a meeting between NZART HQ and the committee needs to happen ASAP.

It is proposed that AREC panels will be held on the Sunday, with ZL4JY presenting an AREC forum.

ZL2TYR advised AREC could pay their share in advance.

09/14 Model Branch Constitution ZL2TLL

Emailed 24/12/2024.

Draft copy of the Model Branch Constitution was circulated to Council.

Motion: That Council approve ZL2TLL's draft Model Branch Constitution and be made available for Branches to update their current Branch Constitutions.

Moved: ZL2TLL

Seconded: ZL1HOG

Carried

09/15 Remits

Remit 1 Gisborne branch Technical Class License Transmitting Remit

Council approved the remit.

Remit 2 Branch Membership: - Constitutional Remit

1. That clause 6.3 (c) of the NZART Constitution (Conduct of Branch Affairs) be replaced with the following:
 - (c) A Branch may, by its constitution, provide separately for the admission of its own members and the levying of a subscription additional to the Association subscription, but must not admit to **full** membership any persons who hold a New Zealand Amateur Station Licence unless those persons are also members of the Association.
 - (d) Branches may also have associate members who shall be entitled to attend meetings and enjoy such other rights as the branch committee may prescribe, but who shall have no right to vote or to hold office in the club.
2. That clauses 6.3 (d) to 6.3 (f) be renumbered 6.3 (e) to 6.3 (g)

Council approved remit.

Remit 3 AREC becoming a Limited Liability

The Part 8 of the NZART Constitution be replaced by the following:

8.1 Amateur Radio Emergency Communications

- a. The Executive Council shall establish by regulation a Charitable Company to be known as the NZART Amateur Radio Emergency Communications Limited which, is entrusted to receive monies and grants from New Zealand Search and Rescue Council (NZSAR) and other entities and to use these funds in accordance with any conditions NZSAR and other entities attach to the grants while achieving paragraph 1.2.i. of the objects of the Association.
- b. Any Company so established shall be incorporated as a Charitable Company in accordance with the Companies Act 1993 and the Charities Act 2005.
- c. The Company's primary function will be to enable the delivery of emergency communications services.
- d. The Executive Council may establish by regulation a sub-group to be known as the Amateur Radio Emergency Communications (AREC) which, under the direction of the Executive Council, is entrusted with achieving paragraph 1.2.i. of the objects of the Association.
- e. Any sub-group so established shall be divided into AREC Groups as required under the control of an AREC Chief Executive Officer appointed by the Directors of the Charitable Company.
- f. Each Group shall be attached to a Branch as its home Branch but may cover multiple branches and the regulations are to provide generally for the mode of attachment and necessary policy and guidance to ensure national consistency with the delivery of AREC services.

- g. The regulations may also provide for matters which are to be left to the constitution of an individual Branch, provided that nothing is to be included in the regulations or any Branch constitution which could impair the operational efficiency of AREC.
- h. Members of AREC must also be Members of NZART although non-members of NZART may be Associate Members of AREC. Associate members shall be entitled to take part in AREC activities and enjoy such other rights as the AREC rules may prescribe but shall have no right to hold office in AREC or AREC Group.

After considerable discussion, it was agreed to amend clause h)

Motion for LLC remit: That AREC may not accept, as associate members, radio amateurs who are not members of NZART.

Moved: ZL2AJ

Seconded: ZL3TAO

Carried

ZL2TLL voted against this remit with ZL2DRV wishing to abstain.

09/16 Security Alarm at HQ

ZL2DL reported that we are having ongoing issues with the current security alarm and ADT who maintains and monitors the alarm.

Council recommended obtaining quotes from different security providers and report back to Council.

A/P Sara to obtain quotes for the replacement of the security system at HQ.

09/17 **Leave of absence.**

Nil

09/18 **Information Papers**

Nil

07/19 **General Business**

Photo contest for website – Sara

Contest will be advertised in Infoline.

Council to judge the photos submitted but may not be included in the submission contest.

The winner will receive one year's complimentary membership to NZART

Council suggested this be held annually to keep the website pages being refreshed as much as possible.

Meeting Closed at 10:32pm