

## **NZART Council Minutes**

Meeting held Monday 2<sup>nd</sup> June 2025 at the Lower Hutt Event Centre

### **1/01 Roll Call**

**Chairman:** ZL2DRV Daniel Vandenberg

**Council Present:** ZL1HOG Terry James  
ZL1DKS Cam Wood, ZL2TLL Don Wallace  
ZL3TAO Ian MacPherson, ZL4DK Dave Mulder

**Minute Secretary:** ZL2DL Debby Morgan

### **1/02 Apologies** ZL2AJ arrived late

### **1/03 Additional Agenda Items**

New Laptop at HQ

Potential employment issues to be discussed in committee.

### **1/04 Nominations for Vice President.**

ZL2AJ – nominated by ZL1DKS/ Seconded by ZL1HOG

ZL2TLL – nominated by ZL4DK/ Seconded by ZL3TAO

The two nominees left the room for discussion and vote.

ZL2AJ was appointed unanimously to the Vice President position.

### **1/05 Minutes of Council Meeting Friday FF May 2025**

Moved: ZL4DK

Seconded: ZL1DKS

**Carried**

### **1/06 Action Points**

#### **December 2024**

- 1) ZL2TLL to facilitate a strategic plan for NZART and submit to Council.  
On hold until October 2025

#### **May 2025**

- 2) **ZL2DRV** to advise Council of outcome of the meeting with the AREC CEO regarding assistance upgrading the National System. **Ongoing**

#### **May FF 2025**

- 1) **ALO** to monitor progress with RSM for the purpose of updating the GURL removing the ability to allow only HAREC equivalent qualifications to operate in NZ. **Ongoing**
- 2) **ZL2DL** to advise ZL2KJT of his winning photo and arrange to have this placed on the web ASAP. **Ongoing**
- 3) **ZL2DL/ZL2AJ** – to clean up Club Call sign licensees and beacon repeater licenses ASAP. **Ongoing**
- 4) **ZL2AJ** to write fees for engineering licenses for members & non-members. **Ongoing**

**A/P ZL2AJ** to discuss with ELG members and report back on requirements for a new licensing engineering fee structure.

Need to sort out the process here more than the fees to ensure fees are being paid (The CC idea will help with this). Relatively easy fix.

- 5) **ZL2DL** To update ELG Form 1 and include membership number and fee for members/ non-members **Ongoing**

A/P ZL2DL to create new process around the fee invoices for ELG

**10/6 Appointment of Officers****Motion: That the following Officer appointments be confirmed:**

- a) Treasurer – Stuart Burns
- b) General Secretary – Debby Morgan

Moved: ZL2TLL

Seconded: ZL1HOG

**Carried****1/07 Remuneration Committee**

Council appointed the Remuneration Committee as follows: ZL1HOG, ZL4DK, ZL1DKS

The remuneration committee recommended an increase to the following, with the current CPI plus .05% to be paid to the Business Manager **Carried****Motion: That these increase as per above effective 1 June 2025.**

Moved: ZL4DK

Seconded: ZL1HOG

**Carried****Motion: That the President carry out a performance Review with the Business Manager review ASAP and make any appropriate recommendations to the Remuneration committee.**

Moved: ZL2TLL

Seconded: ZL1HOG

**Carried**

A/P ZL2DRV to undertake a performance review with the NZART Business Manager and report any additional salary changes to the remuneration committee.

**1/08 Council Action on Remits**

Remit 2 – Branch Members Remit – no progress required apart from updating the Constitution with this being registered on the Incorporated Societies Register.

Remit 1 – AREC LLC

ZL2TLL to prepare wording on both remits and forward to ZL2DL to update the NZART Constitution and register with INC Societies.

Working party comprising ZL2TLL, ZL4DK, ZL2DRV, ZL2RMH, ZL2LB, ZL1COP ZL2TYR, secretary ZL2WEG has not yet completed the constitution of the company. Update to constitution to be executed.

ZL2TLL advised that the rules of AREC have to change to form a company.

The current trustees comprising, Don MacDonald ZL3DMC, Bob Hodgson ZL2RMH, Nick Coyne, (Sar Sector) Murray Milner Chairman ZL2LB, Daniel Vandenberg ZL2DRV will form the directors of the new company. As the NZ Government is the funder for LLC, it would good to get company set up ASAP.

Proposed name of company to be AREC NZ Ltd

Agreed that AREC Rules and constitution be adopted at the same time.

**Motion: That NZART instructs the LLC working party to prepare documents for the setting up of the AREC limited liability**

Moved: ZL2TLL

Seconded: ZL3TAO

**Carried****1/09 100-year Centenary**

After a brief meeting of some Auckland conference committee members it was agreed that ZL2AJ will chair the anniversary committee with many branches supporting the Auckland area. ZL1HOG will also represents NZART.

The venue + Date is to be set by end of month.

**A/P ZL2AJ** to report to council at July meeting, Auckland centennial committee advancement of find a suitable venue and date.

**1/10 Branch Constitutional Changes**

Waikato VHF Branch Constitution - *Emailed 12/03*

Titahi Bay Branch Constitution - *Emailed 18/03*

Kapiti ARC Constitution – *Emailed 26/05*

Motion: That council approve branch Constitutions as presented

Moved: ZL1HOG

Seconded: ZL2TLL

**Carried**

**1/11 Liability Insurance for Council after LLC confirmed**

LLC working party to undertake.

The LLC decreases our exposure here (NZART). The directors of the new company will need cover (which may / should include some councillors) but this is a different issue.

**1/12 AREC Adjustment to Service Agreement with NZART**

There has been no review of consumables costs since 2021.

ZL2AJ has briefly spoken to Karolina advising that a review is in progress. The best way is to present a paper to AREC with full disclosure on what the adjustment will be, when, and why.

A/P ZL2AJ to draft and present to council via email.

**1/13 Council Portfolios**

Please note this doesn't mean you need to do the role (although for some you will) – you just need to ensure the task is done.

ZL2TLL - Officer Liaison Roll – this includes contacting officers to ensure they report to Council regularly, or as required.

ZL2TLL - Who's Who – updating the confidential Council/AREC information

ZL2DRV - Callbook compiler, however, needs to investigate deputy for this position.

ZL4DK to assist ZL2DRV

LGLO – please let Council know. Mike Newman is still has experience in this area.

ZL2DL – HQIL to talk with AREC Admin to help produce HQIL. In return NZART will offer free HQIL advertising for AREC.

Marketing/Membership Promo – next meeting agenda item.

Annual Conference Liaison Officer – revisit with Topsy to see if she is prepared to continue to liaise with Council/branches in this roll.

ZL1DKS – Facebook editor

Moved that ZL1DKS be approved and up to the figure \$200 per year for boosting posts.

Moved: ZL2DRV

Seconded ZL3TAO

**Carried**

ZL1HOG – Council liaison with Auckland Centennial Conference Committee to liaise

ZL3TAO – to consider the hosting of conference, ongoing

ZL1DKS – Liaison Officer with Youth Officer

**1/14 Appointment for ALO position** – Deferred to next meeting

ALO Position remains open, although two people have advised they are interested.

ZL2AJ and ZL4JY.

**1/15 Council Expenses Policy**

Moved: That changes to the Council Travel/Accommodation policy be accepted:

Moved ZL2DRV

Seconded: ZL4DK

**Carried**

A/P ZL2DL to circulate updated Council Expenses policy when completed.

**1/16 Leave of Absence**

ZL2DL 19 June 2025 - approved

**1/17 In Committee**

Concerns were raised regarding free subscriptions and various other things. Council will draft a letter and talk with the member concerned.

**1/18 General Business**

Council agreed that HQ needs to replace the Business Manager's Laptop, therefore the following motion was moved:

Motion: That a new laptop be purchased for HQ up to the value of \$2500.00

Moved: ZL2DRV

Seconded ZL1DKS

**Carried**

ZL1DKS suggested that all software transfer be done by an appropriate computer expert, possibly ZL2WAL or Geeks on Wheels.

Youth Officer email address to be handed over to James – to be actioned ASAP.

Update website for this also.

Councilor's to be given a web page each to read and advise ZL2DL on any issues, Spelling errors etc.

ZL1DKS requested the AREC Administrator's contact details to assist with some marketing material. TBA

Meeting closed – 12:15pm