

Minutes for Council

Meeting held on Tuesday 3rd December 2024 at 7:28 pm via Zoom.

07/1 Roll Call

Chairman: ZL2DRV Daniel Vandenberg

Council Present: ZL2AJ Warren Harris, ZL1HOG Terry James
ZL2RO Phil Garside, ZL2TLL Don Wallace
ZL3TAO Ian MacPherson, ZL4DK Dave Mulder,

Minute Secretary: Sara-Jayne Morrow

Also Present: ZL2DL Debby Morgan, Don Roberston ZL2TYR, Rob Wallace
ZL2WAL

Apologies - nil

07/02 Confirmation of Minutes November Meeting 2024

Moved ZL3TAO

Seconded ZL2RO

Carried

07/03 Additional Agenda Items

- a) NZART Strategy (07/14)

07/04 Examinations – ZL2DL/ZL2AJ

- a) **ZL2AJ** (carried over AP July 23) on the exam software update by the Christchurch team. Including uploading to RRF. Council agreed this action has gone on far too long, therefore agreed to the following action by ZL2AJ - ZL2AJ to prepare a complete list of questions, have them approved by ARX's/Council and RSM, as a temporary fix until a more suitable outcome can be achieved.

ZL2AJ to contact Wellington branch and the VHF Group to see what progress they have made in updating their examination question bank. **Ongoing**

- b) **ZL2DL/ZL2AJ** to prepare a case for other ARX's to join under one system for examination processes.

ZL2AJ recommended that he approach all ARX's who hold examinations in order for procedures to be aligned. The view required by RSM is one system for all, preferably the NZART system.

Action now changed to:

A/P ZL2DRV to contact ZL2UDF and Branch 50 for the purpose of communicating about the exam procedure updates proposed. **Ongoing**

- c) **ZL2AJ** Future of Amateur Examinations paper

ZL2AL reported, that assessing competence for new candidates is a lot more subjective and difficult for a branch to gauge on an ARX's behalf, that will also meet HAREC requirements. To undertake a review of this process, Council passed the following motion:

Motion: That an examination working group to be formed to achieve the following –

- Explore alternative forms of assessment
- Evaluate whether they would be appropriate for assessing HAREC acceptance.
- Propose and present an assessment tool that would meet the HAR EC requirements and be suited for a modern assessment environment
- Update the NZART procedure to include this system as either an assessment tool or an option for an assessment (and whether to retain the existing system in parallel).

The working party will comprise of ZL2AJ, ZL2TLL & ZL2DL, with ZL1DKS, ZL2RI & ZL4FZ to be invited to join working party.

Moved: ZL2AJ

Seconded: ZL2DRV

Approved

- d) **ZL2AJ** to formulate an examination procedure to be approved and actioned. **Ongoing**
Complete
Motion: For council to adopt examination procedure proposed by ZL2AJ on the provision that the ERN form is updated. All existing ERN's held by branches will remain valid until they are used.
Moved: ZL2AJ **Seconded:** ZL2TLL **Approved**

07/5 Action points

August 2023

- 1) **ZL2TLL** to work with RSM to get a decision about the 70MHz band and report back to Council. Nil progress **Ongoing**

June 2024 F/F

- 1) **ZL2AJ/ZL2DL** to work on detailed limits of expenditure for the Business Manager, Administrator, President and Vice President with consideration for other officers from time to time. ZL2DL has prepared a draft DFA document which ZL2AJ will compare to his original document before this can become policy. ZL2AJ to report back to next meeting with a decision. **Progressing**

July 2024

- 1) **ZL2AJ and ZL2TLL** to discuss the proposed changes to the 50 contact requirement with RSM. **Complete**
RSM has communicated that they are not in a position to address this currently. However, it may be readdressed in the future once we have the examination database updated and ready for RSM approval.
A/P ZL2AJ to relay the outcome of discussions with RSM about changes to 50 contact requirements to ZL1VH.

August 2024

- 1) **ZL1HOG/ ZL2TLL** to collate feedback on the IARU R3 40m Band Plan
Need to find out how this has been resolved.(ZL1HOG to please send collated feedback to HFBPC Chairman Grant Willis – VK5GR) – DV 28/11/2004
The feedback has sent to WIA and Grant Willis **Complete**

October 2024

- 1) **ZL2DRV** to talk to Chairman of trust about options for the meeting between AREC trust and Council.
Council agreed to hold a Zoom meeting with AREC Trust on Wednesday 12th February 2025 at 7:30pm
Awaiting confirmation from the Trust to agree to date/time **Progressing**
- 2) **ZL2DRV** to include a summary of the LLC review in Break-In. To be included in the December 2024 issue of break In. **Complete**
- 3) **Sara** to locate missing digital copies of Break-In for website.
Awaiting a response from Doug Beale the Break In editor, ZL2DRV to follow up with him. **Ongoing**

November 2024

- 1) **NZART and AREC LLC Progress**
Working party (WP) comprising ZL2TLL, ZL4DK, ZL2CEO, ZL2WEG, ZL1COP, ZL1LB, ZL2RMH & ZL2DRV (ex officio)
a. **WP** to present a finalized version of the LLC Working Party Terms of Reference to council to be agreed upon.

ZL2TLL has circulated the terms of reference to Council and the Working Group. This has been approved by all. **Complete**

b. **WP** to report to council at regular intervals via zoom or email. **Ongoing**

c. **WP** to prepare and submit the remit for LLC before 31st December deadline.

WP will be having its first meeting so that a remit can be prepared and considered by Council at the February 2025 meeting. **Ongoing**

- 2) **ZL2DRV** to contact the candidate for youth officer to ask them to write up an introductory letter/email for council. **Complete**
Motion: That James Reilly-Leadbetter ZL2TIN take over Cameron Woods ZL1DKS as incoming Youth Officer from June 1st 2025
Moved: ZL2DRV **Seconded:** ZL2AJ **Carried**
- 3) **Sara** to prepare an article for HQIL calling for a NZ amateur to undertake the role of trustee for the special event call ZL80MAY and to liaise with the French ARC, who is organizing this commemorative occasion. **Complete**
- 4) **ZL2TLL** to return to council with a draft remit to proceed with potential amendments to the constitution, for the inclusion of branch committee executives who do not belong to NZART. **Ongoing**
- 5) **ZL2DL** to contact scouting NZ to determine if ZL2THE Marie Smolnicki is recognized nationally as the amateur radio representative for JOTA. **Ongoing**
 No response from JOTA or Marie. ZL2TLL advised that ZL2WAL may be able to assist with getting a response from ZL2THE. Action moved to ZL2TLL.
- 6) **Sara** to provide costings to Council, for printing brochures, for distribution to branches.
Motion: that NZART use EIT as the provider for brochures with an initial purchase of 500.
Moved: ZL2TLL **Seconded:** ZL2RO **Approved**
- 7) **Sara** to provide quotes for the purchase of branch banners. Will NZART subsidize these? **Complete**
 Council did not approve the proposal. Branches interested in purchasing a banner can be directed by NZART to Flagmakers, the recommended supplier.
- 8) **ZL2DRV/ZL2AJ** to review the quote for the installation of board room doors and replacement lock for Office door and advise via email if this expenditure is warranted. ZL2DRV/ZL2AJ are happy with the quote and approved HQ to proceed with the work required, during the Christmas break so as not to cause disruption to the office work day. **Complete**
- 9) **Conference 2025**
- a) **ZL2TLL** to provide ZL2LKW with the link to the document detailing hosting conferences on the NZART website. **Complete**
- b) **ZL2LKW** to provide Council with a venue and date for conference as soon as possible. ZL2LKW confirmed Conference 2025 will be held on Kings' birthday Weekend in Wellington. A venue is yet to be confirmed. **Ongoing**

07/06 Monthly Financials November 2024

- a) Payments - November
 b) Credit Card Transactions – November
 c) Actuals versus Forecast

Moved: ZL2TLL **Seconded:** ZL3TAO **Carried**

07/07 New Members November 2024

Moved: ZL1HOG **Seconded:** ZL2AJ **Carried**

07/08 Monthly reports November 2024

- (a) QSL report
 (b) AREC October report - emailed
 (c) AREC November report – emailed 29/11/2024

Moved: ZL4DK **Seconded:** ZL2RO **Carried**

07/09 Website update – ZL2WAL

ZL2WAL reported on progress to date, sharing the URL for Council to review before going live. The next step is to upload Break In as a pdf file and create an archive of previous issues.

It was suggested that NZART could run a photo competition. The winning photos can be featured on the website. Criteria and who the judge/s would be would need to be established. Ongoing reports will be submitted by ZL2WAL. **Ongoing**

07/10 Model Branch Constitution

Discussed during action point November 2024 4)

ZL2TLL circulated proposed changes to the NZART Constitution and Model Branch Constitution to Council.

ZL2TLL advised to update action point November 2024 4) to the following-

- **ZL2TLL** to return to council with a draft remit to proceed with potential amendments to the constitution, for the inclusion of branch committee executives who do not belong to NZART.

07/11 IARU Matters

- a) **ZL2DRV** IARU region 3 Conference report/recommendations

ZL2DRV attended the IARU conference as the NZART delegate via online attendance and reported the following to Council. A motion from the floor was passed on the first day of the conference, that all online delegates would have no voting rights. ZL2DRV recommends in the future, that NZART send a delegate, in person, to IARU conferences to ensure NZART has voting rights.

It was also unfortunate that due to not having a delegate attend in person, NZART no longer a Director on the IARU R 3 secretariat.

However ZL2TLL reported that it has been suggested that Regions 1, 2, & 3 combine to form one society.

- b) **ZL2TLL** - IARU region 3 Liaison Job Description

Motion: To approve the new job description for the IARU R3 Liaison Officer

Moved: ZL2DRV

Seconded: ZL1HOG

Approved

Council noted that there are potentially two candidates willing to undertake this role. ZL2TLL being one of them, so will remove himself from any further discussion on this position, until the role has been filled.

07/12 Whakatane Branch

ZL2TYR reported that AREC they have banned ZL1TKL from attending any AREC exercises or events nationwide, unless he receives approval from the Group Leader or CEO of AREC for that specific event.

ZL2TRY requested that Whakatane branch executives need to be made aware of this or they risk the ability to use their club rooms.

Unfortunately, the current branch president is not a financial member of NZART, however ZL2TLL presented a way forward to address matters relating to branch executive committee members who are not members of NZART.

Council agreed to the following actions ASAP

1. Send out a friendly warning letter to all branches pointing out that:
 - a. the NZART constitution states that all amateur members must be members of NZART
 - b. we will be putting a remit to Conference recommending relaxing this rule to say that only office bearers must be members of NZART

- c. please take this into account when electing your committee for 2025
2. When we know who the Officers are, send out a letter along the lines of what ZL2DRV proposed (but some changes will be necessary)
3. After 60 days send out a third letter giving another 60 days to rectify upon this letter been ignored the club in question will lose its Association status.

A/P ZL2TLL to draft a letter that will be sent to branches in where branch executive committee members are not current financial members of NZART.

07/14 NZART Strategic Business

Having received a lengthy email from a member requesting information on NZART's Strategic Plan, Council resolved to undertake this, once again.

A strategic plan was previously prepared by an ex Councillor and submitted for subsequent approval however Council at the time could not agree on its content.

ZL2TLL offered to prepare a draft strategic plan, having already done this for IARU R 3.

A/P ZL2TLL to prepare a draft strategic plan and submit to Council by March 2025.

07/17 Leave of absence.

07/18 Information Papers

- a) Waihi Branch 43 Recess

ZL2DL reported that this branch currently has three NZART financial members that will need to be written to, asking which branch they wish to be transferred to.

A/P ZL2DL to write to the three members of the recessed Waihi branch and transfer them to the branch of their choosing.

07/19 General Business

Meeting closed at 9:50pm