#### **Minutes from Council**

Meeting held on Friday 31 May 2024 in the Donaldson Room at the Royal Airforce Museum Christchurch commencing 9:30am

12/01 Roll Call

**Chairman:** ZL2DRV Daniel Vandenberg,

**Council Present**: ZL1BXA Howard Buxton, ZL2AJ Warren Harris, ZL1HOG Terry James

ZL2TLL Don Wallace, ZL3TAO Ian MacPherson ZL4DK Dave Mulder, ZL2RO Phil Garside

Treasurer: Stuart Burns

Minute Secretary: Debby Morgan ZL2DL/Sara Morrow

**Incoming Councillor:**Terry James ZL1HOG

Motion: That Terry James ZL1HOG, has speaking and voting rights at this and ongoing

Council meetings.

Moved:ZL2DRV Seconded: ZL2RO Carried

John Moriarty ZL2JPM 2pm via Zoom, AREC CEO Don Robertson ZL2TYR/John Murphy ZL2XJ Nat Support Manager – 2:30pm, Break In Editor ZL3DUG– 4:00pm, ELG Steve Fogerty ZL2ASF – 3:45pm

12/02 Apologies - Nil

# 12/03 Conflict of Interest

ZL2TLL AREC/IARU R 3 positions

ZL2AJ Whakatane complaints negotiator

# 12/04 Confirmation of Minutes May 2024

Moved ZL2AJ Seconded ZL3TAO Carried

## 12/05 Additional Agenda Items - Nil

# 12/06 Action points

June 2023

**ZL2AJ** To prepare a paper for the August meeting of Council regarding the setting of Delegated Financial Authorities.

Complete

Motion: That Council adopt the Delegated Financial Authority policy as presented.

Moved ZL2TLL Seconded ZL2AJ Carried

A/P ZL2AJ/ZL2DL to now work on detailed limits of expenditure for the Business Manager, Administrator, President and Vice President with consideration for other officers from time to time.

## **July 2023**

ZL2AJ Action to update the exam software with new form, push form to the web and action to document exam process and how to upload onto RRF. (On hold)
To be brought up at AGM – seek some form of completion date.

## August 2023

1) **ZL2DRV** to confirm RSM decision about 70MHz band and report back to Council. Still awaiting update from Richard Harkett. Nil progress

# February 2024

1) **ZL2TLL** to prepare a Volunteer Survey and advise Council of the results. ZL2TLL received a number of responses, will collate now that he has returned from overseas and report to Council at the July meeting.

Progressing

#### March 2024

 ZL2TLL/ZL2DL/ZL200 to discuss with Rob Wallace ZL2WE whether we remain with Mailchimp subscription (provided by Mark Gooding), or upgrade and enter our own subscription agreement, or investigate alternative options for sending out HQ Infoline E-Newsletter.

Other options have been considered, however until we have a member-only area on the website, it was agreed we will continue with the status quo. Complete

2) **ZL2TLL** to sort out who is and who is not covered by the PL insurance by chatting to Crombie Lockwood in the first instance.

The insurance company now called Gallaghers – the position was clarified – NZART members will only be covered under this policy only if they maintain current financial members.

Complete

Quote from Gallaghers "In simple terms:

If you are a member of the national body and you are completing work for the national body, you are covered.

If you are NOT a member and/or you are completing work on behalf of a different entity, you are not covered" Unquote.

## April 2024

1) **ZL2DRV** to contact ZL3LF to seek his resignation of webmaster and request that ZL2WAL contact ZL3LF to get access to all passwords & keys held by Chris.

ZL3LF has been contacted but has failed to continue communication and has yet to hand over all relevant information.

A/P ZL2DRV to talk with ZL2UFI to confirm who has the domain website and whose name it is under. More information to be found out over the weekend and report back to Council.

# 12/07 Monthly Financials May 2024

a) Payments

b) Credit Card Transactions - May 24

Moved ZL2DRV Seconded ZL2TLL

Carried

# 12/08 Finance

a) Budget – Review of 2024 Budget

As at 30/5 – received bequest \$148,241.00 R E Milam Estate, so the figures are looking good.

Taking off outstanding subs of \$20,000, plus the estate deposit, we are showing a profit of \$70,000 - slightly down from last year. Equity figures are up slightly due to interest rates and estate money. Interest rates are likely to drop later this year/early next.

Thank you to Stuart for his expediency in preparing the annual accounts. Well done.

b) Consideration of 2025 Budget

Original 2024 budget changes for 2025 are dependent on decisions today. Interest income will increase due to rates holding up longer, so may appear in a better state if subscriptions increase slightly.

Producing call book in 2025 will project a loss of around \$30k, this includes the \$10k budgeted for hard copy print.

c) Subscriptions 2025

Having considered the treasurer's forecast, Council moved the following motion for subscriptions in 2025

Motion: That subscriptions for 2025 increase as follows:

Transmitting/Non \$125 Family/non \$30.00 Student \$10 Overseas \$165.00

Rebate of \$15 if paid before 30 November this current year.

Moved ZL2AJ Seconded ZL2TLL Carried

d) Annual Financial Reviewer

Stuart recommended we retain Tony Cross Financial Services for the annual review of the NZART accounts.

# 12/09 New Members May 2024

Moved: ZL2RO Seconded ZL2TLL Carried

# 12/10 Call Book/Break In Costs 2025

General discussion of the Call Book revolved around the following - Printing the current digital call book that appears on web - That we wait and print a full call book for next year - No printed copy will be available, and that members could go to their branch to assist with printing.

# Moved: Remain with status quo and keep an online digital copy for call book. Motion ZL1HOG Seconded ZL1BXA Carried

It was agreed that once we have a secure website, and a member only area function is available, Council will provide a full call book with address information included.

# 12/11 In Committee Discussion

Questions raised by Council regarding AREC, which they asked the president to discuss with the CEO.

## 12/12 Conference 2024 report to Council

Total registrations of 187 overall

Thanks to ZL3TAO and Christchurch branch for the excellent efforts to put this on.

# 12/13 Conference

Total membership (Transmitting) 1507

Quorum (2/3 of Trans Membership)1005

President's and Secretary's assistants.

President ZL2AJ
General Secretary Stuart/Sara

# 12/14 Student membership to NZART

Council agreed to reduce student membership to \$10 if twenty years or under.

A/P ZL2TLL Need to talk with ZL2WAL regarding any new members from their Ham Cram's to belong to NZART.

# 12/15 Motion to Appoint Awards Manager

That Stewart Robinson ZL2STR be appointed as the NZART Awards Manager

Moved: ZL2AJ Seconded: ZL1HOG Carried

## 12/16 IARU Liaison Officer – ZL2JPM

There appears to be a considerable lack of progress from the last R 3 triennial conference. ZL2JPM does not wish to attend IARU R 3 conference in Thailand for safety reasons.

It appears the R 3 secretariat is not performing as required by the other IARU regions, and reported he has even considered amalgamating with Region 1.

ZL2TLL requested in committee – agreed.

Region's 1 & 2 suggested to moving into region one IARU – this will be discussed at the next meeting.

Council needs to consider ZL2JPM's suggestion to attend virtually in Thailand. There doesn't appear to be any papers this year, however, contact needs to be made to IARU R 3 Chairman Yudi <a href="mailto:yudi@iaru-r3.org">yudi@iaru-r3.org</a>, to decide a way forward.

A/P ZL2DRV/ZL2AJ to contact IARU R 3 Chairman Yudi for consideration of attendance by NZART virtually. ZL2JPM would be available to attend this if offered.

## **12/17 AREC – ZL2TYR**

The structure put in place when it was \$14 – 15k was fine, however now the Trust has \$1.4mil not all directed through to AREC operations, plus staffing, vehicle lease. There is alot of risk to Council with the current structure. All liability rests with NZART. A Company structure, owned by NZART, will take this risk factor out.

NZ budget \$23mil prepared to deliver services during major weather events. It is uncertain how much will filter to NZSAR.

Training NZART members will be the main priority. Covering damage to equipment etc will be included. This will take a couple of months.

Council raised concerns regarding one of the regional managers. ZL2TYR advised this is under advisement and will be dealt with accordingly. However, the timing for this may take 6 months or more.

John Murphy ZL2XJ – Nat support manager reported on training/health & safety/ and IT. Comms reporting after an event – review processes

Expenses policy is to be reviewed – trustees agreed that the expenses policy are to be updated due to cost of living increase.

AREC to review expense policy, which is to then be submitted to the trust and circulated to NZART council.

ZL2TYR reported they had requested vetting of members to work with NZ Police. The necessity for a vetting process by AREC, including police vetting (particularly of unknown individuals) is imperative. Work is progressing on having this authority.

Administrator assistant required. This is now urgent. ZL2TYR will report to Council when this process has been completed.

Q & A on LLC will be presented by ZL2TYR at the AREC forum, however a brief intro will be presented by ZL2TYR during the AGM.

ZL2XJ, reported that AREC's focus on people, revised position descriptions. Part-time contract role for project manager/Webmaster volunteer.

Working on a SharePoint based intranet site for AREC members.

Also, work is progressing on a method to verify members to have read and understand policies and regulations etc. Now working on the formation of a technology advisory group.

# 12/18 Exam supervisors' application

Branch 02: Application for ZL3AQT, ZL1LLY. Minutes received.

Branch 63: Application for ZL4NT, ZL2IQ, ZL2UGL – Minutes received.

Branch 64: Application for ZL4DB – minutes received.

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## 12/19 Issue with Whakatane Branch Member

Letter from Whakatane City Council emailed 24/5/2024.

ZL2AJ proposed a team of up to three to investigate the legal culpability and bringing amateur radio into disrepute. This is time-bound.

Issues need to be investigated; natural justice needs to be adhered to under our constitution.

A/P Councillors: ZL4DK/ZL1HOG/ZL2RO to form a team to investigate issues with Whakatane.

## 12/20 Website Rebuild

Carried over to Monday

# 12/22 ELG Officer - ZL2ASF

Issues regarding the <u>elg@nzart.org.nz</u> not working. ZL2ASF to talk with webmaster to see if there is a workaround for this problem.

A/P ZL2DL Whanganui removing the license from the National system licensing system. A/P ZL2AJ talk with AREC to see if they will help with upgrading the national system by end of June.

Council to talk to branches to assist in hardening equipment to future-proof the National System.

A/P ZL2DL send Kordia contract to Daniel

# 12/23 Break In Editor – ZL3DUG

Content increasing due to the size of the last couple of issues being down but remains a problem. Need to continue to push for interest stories from members.

Postage costs continue to increase, and we need to be conscious of possibly going to digital magazine in the future.

## **12/24 Council Portfolios**

- Officer Liaison roles
- Who's Who

Carried over to Monday meeting

## **12/25** Suggestion for Remit 1 – ZL1FS

Suggestion for an amendment to remit proposed by ZL1FS. The suggestion is that it be entered as a remit for next year rather than as an amendment to this year's remit, as the suggestion to the remit changes the context too much for those present to be able to vote.

A potential idea was put forward that involves new call sign users being on air using their callsign on any frequency under the direct supervision of a mentor.

# 12/26 General Business - Nil

## 12/27 Information Papers – Nil

Meeting closed at 5pm

Minute Secretary – Debby Morgan ZL2DL

NZART President – Daniel Vandenberg ZL2DRV