

NZART Council Minutes
Meeting held Tuesday 3 October 2023
via Zoom commencing at 7:30pm

5/1 Roll Call**Chairman:** ZL2DRV Daniel Vandenberg**Council Present:** ZL2AJ Warren Harris, ZL1BXA Howard Buxton
ZL2TLL Don Wallace,
ZL3TAO Ian MacPherson, ZL2DK Dave Mulder**Others present:** ZL2TYR Don Robertson/ZL2DL Debby Morgan/ZL3LF**Minute Secretary:** ZL2AJ**5/2 Apologies** ZL2RO**5/3 Additional Agenda Items**

5/12 Subscription invoices

5/4 Confirmation of Minutes of Council Meeting 5 September 2023

Moved ZL1BXA Seconded ZL3TAO Carried

5/5 Action Points**April 2023**

- 1) **ZL2DRV** to report back discussion between ZL2TLL/ZL2FY regarding the ALO position.
Council to consider names for the position of ALO deputy Ongoing
- 2) **ZL2DRV/ZL2DL** to sort out best outcome for email system for NZART with Chris Hellyar ZL3LF Complete

June 2023

- 1) **ZL4DK/ZL2DL** – write to current branch executives at Reefton Buller to request discussion regarding the activity of their branch. Reply received, awaiting further information from current branch president.
Branch has confirmed their executive are all members of NZART, with the branch currently having eight financial members of the association. Branch status remains 'Active' Complete
- 2) **ZL2TLL/ZL2DRV/ZL2AJ/ZL2DL** to Explore different mechanisms on how to produce an electronic magazine. – Council suggested placing this task back onto the membership and recommended contacting Rob Wallace ZL2WAL. Ongoing
- 3) **ZL2AJ** To prepare a paper for August meeting of Council regarding the setting of Delegated Financial Authorities. *will look to adapting ARECs DFA Policy.*
ZL2AJ to work with ZL2TLL to streamline the document submitted. Copy to be sent to ZL2DL. Ongoing

July 2023

- 1) **ZL2AJ** to discuss Exam Supervisor process with Debby to look for opportunities to simplify (if any). Ongoing
- 2) **ZL2TLL** to investigate mileage claim as suggested by IRD, and report back to Council. ZL2DL to update policy wording and circulate to Council for next meeting. Ongoing

August 2023

- 1) **ZL2FY** to discuss 70MHz band with RSM and report back to Council. Awaiting ZL2FY's return from the UK.

September 2023

1. ZL2TLL to take on looking at the model clauses that need to be changed to keep in line with the current new clauses. Paused
2. Council are looking for someone to fill Deputy Webmaster position. No longer required as Mark Foster ZL1VMF and Daniel ZL2DRV both now have website access along with current webmaster ZL3LF. Closed
3. ZL2DRV to investigate quote for Zoom Subscription for council. ZL2DL confirmed registration with TechSoup, a service provided to 'not for profit' organisations to assist with purchasing reduced software/hardware etc. More discussion held under agenda item 5/9 Closed
4. ZL2DL report and recommendations from ACC assessor regarding the office desk/chair. ZL2AJ/ZL2DRV have received recommendations from the Occupational Therapist working with ZL2DL in her recovery and return to work. A new desk and chair have been delivered for trialing at HQ. The total cost for these is approximately \$1750. Ratified for payment: Moved ZL2TLL Seconded ZL2AJ Carried

5/6 New Members September 2023 Approved

5/7 Monthly Financials September 2023

- a) Payments
- b) Credit Card Transactions September
- c) Monthly Financial Management report Accepted

5/8 Monthly Reports September 2023

- a) AREC Monthly report ZL2TYR
ZL2TYR reported they had sought additional funding to assist with communications during disaster events. Don also submitted a proposal for AREC to change to a Limited Liability Company and requested that Council decide by their next meeting:
A/P Council to review the LLC proposal by AREC with a decision required by the November meeting.

- b) Monitoring Service (emailed 11 September 2023)
- c) QSL Bureau Accepted

5/9 Microsoft Office 365/New HQ Laptop

Having registered with Techsoup, a company that offers 'not for profit', computer hardware/software and considerably reduced price.
ZL2DL is in much need of access to Adobe Writer. Techsoup can provide this at \$9 +gst per year, plus Zoom at \$31 +gst per year.
ZL2DL also requested to purchase and external DVD writer to be able to access the historic records supplied from RSM . Cost is around \$70.

Council approved the expenditure of up to \$350 to cover these items
Moved ZL2DRV Seconded ZL4DK Carried

5/10 Examination Supervisor

Arthur Hudson ZL1RTY Branch 88 TEGC – minutes included Approved
Moved ZL2DRV Seconded ZL2AJ

5/11 WIA Annual Conference – Bundaberg May 2024

ZL2DRV has been invited to represent NZART at the WIA conference in Bundaberg, in May 2024.

Council approved ZL2DRV's travel expenses to attend this conference.
Moved ZL2TLL Seconded ZL4DK Carried

It was noted that the WIA reciprocal invitations to attend each organisations conferences appears to have stalled due to Covid in 2020.

ZL2DRV has extended an invitation for one WIA representative to attend the NZART conference in Christchurch 2024. NZART will cover the cost of accommodation and registration to this, with WA meeting the travel expenditure.

The timing for these reciprocal invitations will align the WIA attendance at our 100 year celebration in Auckland 2026.

5/12 Webmaster – NZART email aliases

Chris ZL3LF reported that he had moved the NZART email system into Outlook, however there was considerable conflict with the @nzart email addresses. He is currently working on a solution to resolve these issues.

Council recommends that a special HQ InfoLine be sent out to update members.

AP ZL2DL to send out HQIL special to update members on the issue surrounding the @nzart reflector.

5/13 Subscription Invoices

ZL2DL reported that invoices had now been electronically sent to all those who currently have an email address.

However, the issue surrounding the email aliases has caused a considerable number of bounces, which ZL2DL is working through, one at a time!

Debby also reported that as this was her first attempt, there was bound to be some errors, which is what happened with the Family Transmitting category having been invoiced twice. This too is being worked on.

5/14 60Mtr license

ZL2DRV reported, Jeremy Logan, RSM Licensing & Technical Manager advised that the 60mtr license has been included in the GURL, although it cannot be confirmed that this has been gazette.

The band plan will be updated and placed on the NZART website once it has been officially confirmed.

5/18 Leave of Absence

ZL2DL 20th October

ZL2TLL away for November meeting.

5/19 Information Papers - Nil

5/20 General Business

- Various items of expenditure that need to be moved back to NZART
 - NZART HQ Cell phone, - Council approved this account be returned to NZART HQ with the possibility of changing the SIM card to another provider. The original needs to be cancelled with Skinny.
 - purchasing printer consumables – Council approved the purchase of these as required.
 - Membership – discussed in camera.
 - Constitution – discussed

Meeting closed 21:35pm

Meeting Minutes – ZL2AJ/ZL2DL