#### **NZART Council Minutes**

Meeting held Tuesday 5 September 2023 via Zoom commencing at 7:30pm

4/1 Roll Call

Chairman: ZL2DRV Daniel Vandenberg

**Council Present:** ZL2AJ Warren Harris, ZL1BXA Howard Buxton

ZL2TLL Don Wallace, ZL2RO Phil Garside ZL3TAO Ian MacPherson, ZL2DK Dave Mulder

Others present: ZL2TYR Don Robertson/ZL2DL Debby Morgan

Minute Secretary: ZL2LS Topsy Scott

4/2 Apologies Nil

# 4/3 Additional Agenda Items

4/16 Branches into recess4/17 NZART HQ equipment

# 4/4 Confirmation of Minutes of Council Meeting 1 August 2023

Moved ZL1BXA Second ZL2AJ Approved

# 4/5 Action Points

#### **April 2023**

- 1) **ZL2AJ/ZL2DL/ZL4FZ/ZL2TLL** to form a working group and determine requirements of overseas visitors in accordance with PIB46/RSM **No further action required.**
- 2) ZL2DRV to report back discussion between ZL2TLL/ZL2FY regarding the ALO position.

Council to consider names for the position of ALO deputy Ongoing

**ZL2DRV**/ZL2DL to sort out best outcome for email system for NZART with Chris Hellyar ZL3LF Ongoing

#### June 2023

- 1) ZL4DK/ZL2DL write to current branch executives at Reefton Buller to request discussion regarding the activity of their branch. Reply received, awaiting further information from current branch president. Ongoing
- 2) ZL2TLL/ZL2DRV/ZL2AJ/ZL2DL to Explore different mechanisms on how to produce an electronic magazine. - Once Debby back on-board scope and zoom meeting to be sorted asap Ongoing

- 3) ZL4DK to review Constitution to be considered regarding "electronic" representation and Zoom broadcast of AGM.
  To be put on hold until next year until after implantation of new constitution Complete
- 4) **ZL2DL** to investigate the purchase of a laptop on her return to work after surgery. Complete
- ZL2AJ To prepare a paper for August meeting of Council regarding the setting of Delegated Financial Authorities. will look to adapting ARECs DFA Policy.
   A/P all councilors to read and report back to Warren by next month's meeting

## **July 2023**

- ZL2AJ to discuss Exam Supervisor process with Debby to look for opportunities to simplify (if any).
- ZL2DRV to determine AREC milage claim allowance before updating NZART Council policy.
   Ongoing
- ZL2TLL to investigate mileage claim as suggested by IRD, and report back to Council.
   A/P Debby ZL2DL to update the policy to present to council net month Ongoing

#### August 2023

1) **ZL2FY** to discuss 70MHz band with RSM and report back to Council. Ongoing

# 4/6 New Members August 2023

Moved by Howard ZI1BNX Seconded by Warren ZL2AL

Approved

#### 4/7 Monthly Financials August 2023

- a) Payments
- b) Credit Card Transactions August 2023
   Moved by Daniel ZL2DRV
   Seconded by Phil ZL2RO

Approved

# 4/8 Monthly Reports August 2023

a) AREC Monthly report ZL2TYR
 Update given to everyone and AREC trust meeting update given to Councilor's

#### 4/9 Model Constitution for Branches Approach Parry Fields Solicitors

Discussion was had regarding preparation for a Model Branch Constitution to be prepared and made available for branches.

Council felt this could be done after the NZART Constitution has been confirmed and approved at the next AGM.

Branches may have to assist with costs involved in creating a model branch option.

A/P ZL2TLL to take on looking at the model clauses that need to be changed to keep inline with the current new clauses

Ongoing

# 4/10 Youth Officer Cam Wood ZL1DKS

Cam gave an update of what he would like to happen with new younger hams in clubs. Suggested a youth leader in each club for younger new hams

Youth DMR / national system / HF nets was suggested. Will put more information re this into next Break In in the coming issues.

#### 4/11 HQ InfoLine change to monthly circulation

Publication of info line to go out monthly with the provision that Special Info line circulars to go out as/when required

Moved ZI1BX Seconded ZL2RO Approved

#### 4/12 Deputy Webmaster

Council looking for someone to fill this position

Ongoing

# 4/13 Examination Supervisor

Te Puke Branch 53: Andrew Race ZL1TAP. Minutes confirmed.

Westland Branch 49: Evan Hunt ZL3YA/Keith Teasdale ZL3KDT, minutes confirmed.

Moved ZL2AJ Seconded ZL2RO Approved

# 4/14 Microsoft Office 365/New HQ Laptop

- Migration from current process to MS Office 365 & costs involved
- Ongoing IT support

Don Robertson gave update re this, and IT Chris Hallier can migrate email information over to Debby laptop

The MS Office 365 migration happens with the help of Don Robertson and Chris Hellyar Council has agreed to go ahead with this and hopefully get done this weekend 9/9/2023 Moved ZL2DRV Seconded ZL2RO Approved

#### 4/15 Request for ZL6WG Conference 2024

An application has been received for ZL6WG, special event callsign for the 2024 NZART Conference Award and promotion.

The ICAO Airport Code for Wigram is NZWG, the NDB callsign was "WG" and it is instantly recognisable as being short for Wigram.

The award will finish on 31 May 2024 and conference is 1-2 June so if we can have it until 3rd of June 2024, that would be ideal.

Moved ZL2AJ Seconded ZL3TAO Approved

# 4/16 Branches into recess

Branches with less than five NZART members should be moved into recess. These include Huntley branch 17 and Fielding branch.

Moved ZL2DRV Seconded ZL4DK Approved

#### 4/17 NZART Headquarters equipment

Quotes for new furniture for the office are be sorted now to update 25-year-old equipment that is currently there. An ACC assessor has visited headquarters and will send recommendations to Debby once they have prepared a report.

A/P ZL2DRV to investigate quote for Zoom Subscription for council

# 4/18 Leave of Absence

Debby ZL2DL 16/17 November Don ZL2TLL November Meeting

# 4/19 Information Papers

4/20 General Business Nil
Meeting closed 9.45pm
Topsy Scott ZL2LS
On Air minute Secretary