

## Minutes for Council

Meeting held on Friday 2<sup>nd</sup> June 2023 in the Board Room of the Copthorne Hotel Palmerston North commencing 10am

### 12/01 Roll Call

**Chairman:** Mark Gooding ZL2UFI

**Council Present:** ZL1BXA Howard Buxton, ZL2AJ Warren Harris, ZL1TAJ Neill Ellis  
ZL2DRV Daniel Vandenberg,  
ZL3DMC Don MacDonald, ZL3TAO Ian MacPherson  
ZL4DK Dave Mulder

**Treasurer:** Stuart Burns

**Minute Secretary:** Debby Morgan ZL2DL

**Incoming Councillor:** ZL2TLL Don Wallace

**Visitors:** AREC CEO ZL2TYR, Break In Editor ZL1PSH, ELG Steve Fogerty ZL2ASF

### 12/02 Apologies

ZL2FY Richard Harkett, ZL2RO Phil Garside,

### 12/03 Confirmation of Minutes May 2023

Moved: ZL1BXA      Seconded: ZL2AJ      Carried

### 12/04 New Members May 2023

Moved: ZL2DRV      Seconded: ZL3TAO      Carried

### 12/05 Additional Agenda Items

#### 12/06 Action points

**01) ZL3DMC, ZL2DL, ZL2AJ, ZL2TLL** update on amendments to NZART Exam Question Bank milestones and timeframe for implementation of new question bank.

Two replies from job descriptions advertised in HQIL. One person will undertake the regulations and two on exam questions. ZL3DMC to liaise with ZL2AJ ongoing.      Ongoing

A/P      ZL2DL Needs to confirm a date with RSM to submit questions for final sign off.

#### **Action points Council meeting September 2022**

**1) ZL2DRV** to give regular reports to Council on commemorative programme for 2026 centennial year.

ZL1VH has suggested that Ellerslie Convention Centre Racecourse as potential venue, to report more at Sunday forum      Ongoing

**2) ZL2AJ** to report progress on Conference Group committee for 2023 AGM  
- Low on numbers, breakeven not likely, not likely we will be able to pay back NZART seed money. Total registrations 100 including      Complete

#### **Action points Council meeting February 2023**

**1) ZL2DL** update on the RSM new register issues.

The register is an ongoing issue so ZL2DL will give regular updates as/when available. Jeremy Logan to be commended on his support and constant assistance. Remove from action points.      Complete

#### **Action points Council meeting April 2023**

- 1) **ZL2AJ/ZL2DL/ZL4FZ/ZL2TLL** to form a working group and determine requirements of overseas visitors in accordance with PIB46/RSM  
Need to ensure people who come for longer than 90 days are entering under CEPT licencing conditions. Others may sit exam; however the intention is to include an expiry date on call sign allocations if applicants not permanent New Zealanders. Ongoing
- 2) **ZL2DRV** to contact ZL2UF1/ZL2FY regarding the ALO position going forward.  
ZLTLL and ZL2FY will discuss offline and report back to Council  
ZL2FY happy to continue as ALO with help Ongoing
- 3) **ZL2DRV/ZL2DL** to sort out best outcome for email system for NZART with Chris Hellyar. Ongoing

### **12/07 Monthly Financials May 2023**

- a) Payments  
b) Credit Card Transactions – May 23  
Moved: ZL2DRV Secoded ZL4DK Carried

### **12/08 Finance**

- a) Budget – Review of 2023 Budget  
Sub income had a boost after discounts offered in 2021 were more than 2022.  
Break In & Call Book costs impediment to subscriptions in the future. Office operating costs reduced, due to AREC paying their own costs.  
Reporting formats for NZART are yet to be determined. Term deposit reporting only required annually to Council. TD's have been set up to mature regularly with interest deposited to operational account.  
Review of AREC costs to be undertaken when Landlord provides new lease agreement.

- b) Consideration of 2024 Budget  
If we continue BAU, deficit of \$22k  
If we go digital BAU profit \$24k  
This assumes membership fees remain the same.
- c) Subscriptions 2024  
Based on the above the treasurer recommends that subscriptions increase by smaller amounts annually, rather than increase biannually at a larger amount.  
\$120 with \$15 discount  
Motion that subscriptions increase by \$5 across all categories excluding students who will only increase \$1.
- |              |   |                  |
|--------------|---|------------------|
| Transmitting | - | \$120            |
| Students     | - | \$50             |
| Overseas     | - | \$155            |
| Family       | - | \$30 total \$150 |

Rebate of \$15 applicable to Transmitting/Family, Non-transmitting/Family non-transmitting members only if paid by 30 November 2023.  
Moved: ZL1BXA Secoded: ZL1TAJ Carried

- d) Annual Financial Reviewer  
Treasurer happy to nominate the current reviewers Cross Financial Services.

Council placed a vote of thanks to Stuart for the huge amount of work he undertook to complete the annual accounts. Evan's illness had a significant effect on what he was able to assist Stuart with, at a very critical time in undertaking.

### **12/09 Monthly Reports**

- a) Monitoring Report – emailed 22 May Approved

**12/10 Call Book/Break In Costs 2023**

Discussion held in committee:

**Motion: That Doug Beale ZL3DUG take over the role of Break In Editor effective as at 3 June 2023.**

**Moved: ZL2UFI**

**Seconded: ZL2DRV**

**Carried**

Daniel & Mark to summarise costs for digital and hard copy magazines to present to the AGM. If going to digital, what will Council do with savings. Will help to lessen deficit that will be incurred in 2023.

*Call Book* – 25% increase in costs due to paper increases. Printing of similar numbers to 2021, bare minimum of \$12,500+gst.

Cost to produce digital call book will be \$2,600+gst.

**Motion: Due to increased costs Council resolved that Call Book will be produced digitally and will be made available from the NZART website later in 2023.**

**Moved: ZL4DK**

**Seconded: ZL1TAJ**

**Carried**

**12/11 Conflict of Interest**

ZL2UFI, Foxtrot communications for providing IT assistance and consumables.

ZL2DL with her contract positions with RFUANZ and Ulysses.

**12/12 Council Portfolios**

- Officer Liaison roles
- Who's Who

A/P ZL2DRV to advise ZL2TLL to undertake the Officer Liaison and Who's Who roles.

**12/13 Conference**

Total membership 1507 (Transmitting)

Quorum 1005 (2/3 of Trans Membership)

President's and Secretary's assistants.

President ZL2DRV

General Secretary ZL2AJ

**12/14 AREC CEO – ZL2TYR**

Two positions currently being advertised for Regional Managers & one National Support Manager.

The Southern Regional Manager has been appointed and is to commence 1 July 2023, was already the incumbent in the position. In discussion with the Chair of the Trust it was agreed that this person be appointed to the position following due process.

Advertised roles are not necessarily designed for an amateur to fill.

AREC CEO would like to sit with Council to determine what the best way forward as far as setting up an entity.

Council to meet with AREC to discuss the best way forward regarding Limited Liability Company/Incorporated Society?

**12/15 Motion to Appoint Awards Manager**

That Stewart Robinson ZL2STR be appointed as the NZART Awards Manager

Moved: ZL2UFI

Seconded: ZL2DRV

Carried

**12/16 Tokoroa Branch 57**

Motion: That Tokoroa Branch 57 request to be placed into recess be approved by NZART Council.

Moved: ZL2DRV      Seconded ZL2UFI      Abstained: ZL2AJ      Carried

**12/17 ELG Officer – ZL2ASF** 4:30pm

RSM licensing not working when making application or engineering licenses. This has gone on for two months. Approximately eight applications outstanding for amateurs that cannot be allocated due to the errors in the register.

Remove Doug Ingham from any further RSM correspondence.

Club administrators do not have Real Me log on, so this becomes a problem.  
AREC DMR channels on 2 meters will only be approved as non-exclusive.

**12/18 Break In Editor – ZL1PSH**

Report now out of date as BI costs increased. Page count is derived from the first page in draft with the aim being 40 pages.

Advise authors on word count and reduce page count by 4 pages. This will reduce costs.

**12/19 Conference 2023 report to Council**

Poor registration numbers with only 100 in total attending the weekends events. Likely that this will run at a potential \$5k loss.

**12/20 Application to form a branch - Westport.**

Council to write a letter to current branch President & Secretary asking if they are currently active branch.

A/P ZL4DK/ZL2DL – write to current branch executives at Reefton Buller to request discussion regarding the activity of their branch.

**12/21 Constitution updated – emailed 30/5/2023.**

ZL2DRV to present draft constitution at the AGM,

**12/28 General Business**

Nil

**12/29 Information Papers**

- a) Letter from ZL2ADL re Remits
- b) Letter from ZL1VH re Remits

**Meeting Closed 5:10pm**