

NZART Council Minutes

Meeting held Monday 7 June at East Pier Hotel, Port Room
commencing 8:30 am

1/1 Roll Call

Chairman: ZL2UFI Mark Gooding

Council Present: ZL1BXA Howard Buxton, ZL2AJ Warren Harris
ZL2RO Phil Garside, ZL2DRV Daniel Vandenberg, ZL2FY Richard Harkett,
ZL3DMC Don MacDonald, ZL3PAH Phil Holliday
ZL4DK Dave Mulder

Minute Taker: ZL2DL Debby Morgan

Others present: Evan Sayer

8:30am AREC CEO – to attend the meeting.
ZL2TYR recorded his apologies for AREC not attending Council meeting on Friday.
Money available for project plans, however slightly behind in implementation.
Approval required to appoint Murray Milner ZL2LB, as Trustee of Emergency Fund
Qualified engineer, involved in private broadband. Lives in Tawa, which gives
representation in Wellington region.
New trustee required as a three-year term. Council to move a motion to pass Murray as
a Trustee.
Geoff will stand down from the role. Financial strategist still being considered.

ZL2TYR reported AREC membership in general are most receptive to the changes.
More people in attendance.

ZL2TYR – govt delayed funding. When finally approved, embargoed until minister
announced.

Govt brought in a descriptive template – discussion going back and forth. Process too
slow, NZSAR advised not prepared to undertake this approach again, so need to figure
out how to get teams into projects and get work done by volunteers.

Management team in general, has little leadership skills, more operational skill. Currently
working through job descriptions – identify gaps and prepare leadership training material
so they can work through their members for training.

Reporting – quarterly to NZSAR, can copy to Council for transparency. Any help would
be great.

Douglas Birt - RM Reform group, pre-emptive submission required.

AMSAT ZL committee appointed in 2019, hasn't worked. KiwiSAT now more
appropriate, Douglas has 12 months to reconstitute and present case at next
conference. Douglas to consider with the KiwiSAT group if endorsement of NZART
would be helpful.

LGLO – Douglas has reported that 6 places have issues, however heard nothing from
Council as to progress in this area. Names to be submitted to Douglas to progress
these.

Call for nominations of Vice President

Warren, recorded that as he has no aspirations to become president, he is happy to step
down for someone who does.

ZL2DRV Nominated by Phil 2RO

ZL3DMC Nominated by Phil 3PAH

ZL2DRV received 4 votes, ZL3DMC received 3 votes,
ZL2DRV has been appointed Vice President.

1/2 Apologies - nil

1/3 Additional Agenda Items

1/11 Update on WARO
1/12 Strategy & direction
1/13 Update ALO position
1/14 Monday meeting of Council after conference.

1/4 Minutes of Council Meeting Friday FF June 2021

Moved ZL2UFI Seconded ZL1BXA Carried

1/5 Action Points

- 1) ZL2FY/ZL2DL to review policy of Examination Supervisor Policy – nil progress.
- 2) Council to form an annual Conference Subcommittee to assist organising committees in the future.

Buller/Westport potentially may host but will not be held at Queen's Birthday weekend. Awaiting confirmation from Jeanette & Kevin Croker, however previous organisers Mark/Karen Gooding, Steve/Debby Morgan, Topsy happy to continue to assist in the interim as a sub committee for 2022.

If this doesn't pan out, a conference will be held in Wellington, due to it's central position in the country. Report to Council next meeting.

ZL2UFI/ZL2DL to look at alternative places in Wellington just in case.

Advance funds available once discussed with subcommittee, and numbers presented to Council.

- 3) Council to who will host the 100-year celebrations by conference 2026.
To decide by conference 2022. In the meantime, continue to advertise for branches to host. Possible presentation by host branches to assist in the decision of place to be held.
- 4) ZL2AJ report back to Council on discussions at AGM of proposed changes for Council and areas of representation.

(AGM attendees agreed this needs further consideration within branches. Council to distribute in Break In/HQ Infoline, seeking members ideas and prepare a remit for next conference if feedback is indicative to change being required).

1/6 Appointment of Officers

- a) Treasurer – Evan Sayer,
- b) General Secretary – Debby Morgan

Motion: That these Officer appointments be confirmed:

ZL2RO/ZL2FY Carried

1/7 Remuneration Committee

- a) Expense's reimbursements

		Figures 2020	Figures 2021
[1]	QSL Bureau Manager	<u>\$ 635.00</u>	<u>\$ 635.00</u>
[2]	Break-In Editorial Staff	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
b)	Salary/Honoraria		
[1]	Treasurer	<u>\$ 6,500.00</u>	<u>\$ 6,500.00</u>
[1]	Business Manager	<u>\$ 42,120.00</u>	<u>\$ 42,751.80</u>
[1]	Office Assistant	<u>\$ 26,000.00</u>	<u>\$ 26,390.00</u>

Remuneration Committee ZL2DRV, ZL2AJ, ZL2RO, met with the following to be approved effective 7 June 2021.

QSL Bureau – No change

Break In Editorial - No change

Treasurer – No change.

CPI increase approved for Business Manager/Office assistant at 1.5%.

Moved: ZL2DRV/ZL2RO

Carried

1/8 Consideration of 2022 Budget

ZL3PAH to review NZART as a service to AREC, to cover Administrator assistant costs.

Evan presented a budget forecast for 2022, showing a potential deficit of \$7,950 for current year, however with careful management this can be reduced.

A/P ZL3PAH to review NZART Service Agreement and report back to Council at next meeting.

1/9 Council Action on Remit

A/P ZL2DL to amend NZART Constitution and upload to Incorporated Societies Office.

1/10 Conflict of Interest

Foxtrot Communications – ZL2UFI. Evan - Pastel Software – Treasury services. ZL2DL – Radio Frequency Users Assn of NZ/The Ulysses Club of NZ Inc.

1/11 Update on WARO

A WARO report was tabled for Council's information as follows:

- WARO as a group will be disbanded
- An annual meeting of WARO members will be held at conference weekend, similar to OTC.
- Remaining WARO funds will be held in current account and used for flowers etc until all depleted.
- All officer positions will be removed, however a Chairperson, Secretary & Treasurer will remain.
- ZL6YL to remain with WARO YL Group call sign
- All WARO Trophies to be held by Val Hawtree ZL2FO
- ZL2UJT Ngairie to still undertake the occasional Break In article for WARO.
- A bulletin will be produced 4 monthly, with a change of name to the newsletter.
- All archives to be collected from Jolene, to be stored at NZART HQ.
- A name change to be made to the WARO web site, with all information being removed, except for contact persons numbers.

- All WARO stock, badges, ribbons etc to remain with ZL2TYF Heather, as treasurer.
- Continuous Membership certificate to continue
- Online signatories to WARO bank accounts to be ZL2LS, ZL2UJT and ZL2TYF
- Subscription fee annually of \$10 to be given as a donation at the AGM.

1/12 Strategy/Direction & Risk

The 2014 HQ Procedure Manual is still being used, however with new systems coming into place, a full rewrite will be required. Annalise has been using this to familiarise herself with current practices but a few tasks need to be updated.

ZL3PAH reported that this Council needs to determine a strategy going forward.

ZL2IUFI recorded that part of the two-year strategy plan was to involve youth. two councillors were detrimental to this plan; however, Council has recovered and has now appointed a Youth Officer and is back on track.

AREC Trust/Administrator/New HQ location – all considered BaU

Council needs to consider a Mission Statement – Prepare a plan on how to achieve statement. – Needs input from everyone on Council. Discussion to be held separate from Council monthly meetings or via Zoom.

“Let’s make amateur radio exciting”.

Agreed that we need to make our own people more involved and excited.

Agreed we need to make achievable goals

- 1) Need to lift the public profile of NZART
- 2) Need to increase membership each year by two hundred people

A/P Council sub committee to be formed to consider longer term strategy of NZART, incorporating discussions held at the Monday meeting of Council 2021

1/13 Update on ALO position

ZL2TW/ZL2FY discussed the position of ALO, as ZL2TLL is looking to retire.

ZL2FY spends at least two/three months of a year in UK, however as a joint position it could be achievable.

ZL2FY is more technically inclined, with the assistance of ELG & IARU liaison, it would be possible.

ZL2TW can fly over to Wellington if required to attend in meetings with RSM.

More collusion with other officers ELG/IARU Liaison

Still to confirm if available as discussion with family members needs to be considered.

A/P ZL2UFI to follow up with ZL2FY/ZL2TW on their availability to undertake the ALO position

1/14 Monday Meeting of Council after Conference

All agreed that the structure of Council’s meeting could be changed with a possibility of holding a Zoom meeting.

However, Monday’s meeting does allow new Councillors an opportunity to get the feel of their roles within Council. Council to consider, in the off year when not a new Council, could possibly forgo the Monday meeting.

1/15 Leave of Absence

ZL2DL 6th July,

1/16 General Business

ZL3PAH information for Who's Who required.

Meeting closed 11:30am