

# Minutes of the Face to face meeting

for NZART Council meeting held at the Airport Executive Conference Room  
Saturday 28th February 2009 - commencing 9am

Visitors: ALO Don Wallace ZL2TLL 9:15am  
AREC ND Jeff Sayer ZL2TFZ/ZL4JS10am

Meeting commence at 10am due to late arrival times of flights.  
Bruce asked Vaughan ZL1TGC to assist in chairing the meeting due to a health problem he was experiencing.

## 9/2 Roll Call

Chairman: Bruce Douglas ZL2WP  
Council: Tony Case ZL1UD, Vaughan Henderson ZL1TGC, Noel Rowe ZL3GR  
Mark Gooding ZL2UFI, Roy Symon ZL2KH, John Andrews ZL2HD  
Keith Stanton ZL3QH  
John Lochhead ZL4QS  
Minute Sec: ZL2TDM

## 9/3 Apologies:

Council acknowledged Stuart Watchman ZL2TW absence acknowledging the sad circumstances why he was unable to attend. And extend Council's sympathies to Stuart and his family.  
Keith's flight yet to arrive.

## 9/4 Action points

874:FF8/18 ZL4QS IARU Region 3 Conference 2009 updates.  
ZL4QS confirmed that an invitation has been circulated by the IARU secretariat for member societies to attend the conference in Christchurch.  
ZL2WP requested that specifics need to be advised in order to obtain sponsorship.

A/P ZL4QS to advise in writing what value for dollars a sponsor will receive if donating money for the IARU reception to be held at the IARU conference in October.

Ongoing

ZL3QH also queried if NZART could accept visa/mastercard payments for members wishing to pay their registrations by credit card.  
Debby advised that yes this can be accepted however 3% will be charged on the total daily transactions as this is what the bank charges NZART.

ZL4QS also requested any ideas for papers to be presented at the IARU Conference. Council considered a paper on the Foundation Certificate and from the Administration Liaison Officer on the status of NZART  
Other topics could include the 40 metre band, which Peter ZL2AZ may assist with, ZL2TAR may prepare one on NZ Licensing, and perhaps the story behind the allocation of 5MHz.

## Actions from Monday Meeting of Council June 2008

947:1/12(b) ZL1UD, review A - Z Completed

Information on Branches being represented at the AGM and remit voting will be circulated by e-mail HQIL on the web page and will also be included in the next Branch mail out in March.  
The full E-Handbook update is still progressing and will be circulated to Council after this meeting.

## Actions from October 2008 Meeting

949:6/14 ZL2TW Progress on Foundation License Complete

ZL2UFI presented a draft document on the Foundation Amateur Operators Certificate.

Council agreed that future members on Council may not share the view of an additional license however the present Council had been tasked at the AGM in Dunedin 2008 via remit, to progress the option of a Foundation Certificate.

The following Motion was put:

That the draft proposal as presented by ZL2UFI be accepted.

Moved ZL2HD seconded ZL2KH Carried

A/P Council to revisit the Foundation Certificate Document as presented at the February face to face in the next Council meeting once everyone had read it.

All agreed after considerable discussion that the Foundation Certificate will be outlined at the AGM and suggest those interested to attend a forum over Conference weekend to find out more details.

A/P ZL1TGC to approach the Conference organizing Committee and arrange a suitable time to hold a forum on the Foundation Certificate.

All agreed that a Council remit would be required to finally implement the new class of Certificate in 2010.

It was agreed that the paper as presented would be discussed later in the meeting ( -this was not revisited in this meeting.)

It was noted that Council would prefer that ARX's try and avoid allocating four letter F calls.

ZL2WP thanked the team for progress made to date.

#### **Actions from December 2008 meeting**

954:7/11 ZL2WP progress on AREC/SAR Trust document Complete

This document is to achieve funding from sources not available to NZART.

SAR insists that one of the Trustees as detailed in the document, has the right to appoint a Trustee.

It was noted that there is nothing to stop the third trustee being an AREC member, however the vote must be unanimous, therefore any contentious issue would need all trustees to approve.

After considerable discussion, the following motion was put.

That NZART Council approves and accepts the Trust Document as presented. Moved ZL4QS Seconded ZL2HD Carried

ZL2UFI and ZL3QH voted against.

956:7/14 ZL3GR to report on updates of APRS. Complete

ZL3GR requests to be proactive and change designations in call book. Delete all and replace with AX25 Data channels

All agreed that ZL2HD and ZL3GR in consultation with appropriate persons to draft a document on this topic and circulate to Council.

A/P ZL3GR/ZL2HD prepare draft document on APRS processes and circulate to Council.

#### **9/5 Reports if not already discussed.**

a) Presidents Annual Report

b) Business Manager's Annual Report-

c) Examinations Coordinator/ARX Annual Report

Moved ZL2KH seconded ZL1TGC to accept these reports as submitted

Carried

d) Treasurers Report - draft discussed later.

e) AREC ND Annual report nothing received, now urgent.  
f) FMTAG recommendations  
ZL2HD moved that the interim recommendation submitted by FMTAG be accepted. Seconded ZL3GR Carried  
ZL1UD and ZL2HD will prepare comments on Manawatu Branch.  
g) Break In Editor response to Call Book Proposal.  
ZL3IB noted that Break In costs were down from last year due to no Typesetter and no CD call book.  
h) QSL Bureau  
i) Monitoring Service Jan Report  
Reports as presented were approved  
Moved ZL1UD Seconded ZL2HD Carried

#### **9/6 Additional Agenda Items**

Draft policy for 5MHz

#### **9/7 Minutes of February 'on air' meeting**

Moved ZL3QH Seconded ZL2KH Carried

#### **9/8 Ratification of February 2009 Payments**

##### **A) Draft Annual Accounts**

Evan presented a draft of the annual accounts as submitted to the Auditor. Once again it appears through frugal planning that we have a small profit. This has been due to higher interest rates and less repeater costs not covered by branches.

Evan is conscious of repeaters licensing increasing in the next financial year therefore Council need to be cautious with any further expenditure.

Overall however the Association is doing well.

Consideration needs to be given to call book in it's present format as this is a major expense within the budget and needs to be accurate.

There are serious issues as to the way Call Book is presently seen, Council need to readdress the future of Call Book.

Evan has also included an allowance for a payment of \$4,500 to Kordia at this time.

ZL3QH asked what Donations meant - Evan advised that this came about from people forgoing their rebate to assist in funding a specific event. Evan confirmed that we had recovered more than what was first budgeted for on Repeater licensing.

Evan added further that the MED originally wanted to recover \$18,000, however have to date only recovered \$11,000, therefore he envisages the MED will increase licensing repeaters in the future.

ZL2UFI moved that Evans report be accepted, seconded ZL1UD Carried

Council asked if anything needs to change in order to keep the Association at it's current financial level - once again Evan confirmed that Call Book needs to be revisited, how and why and how we can do better.

##### **B) Elections**

Having circulated a paper on the issues surrounding the election processes this year, Council were happy with actions taken by the Returning Officer.

It was agreed to forward an invoice to Brian Farrell ZL1HN for the insertion of his bio in the Jan/Feb issue of Break In.

Evan raised concerns that had been advised to him as Returning Officer, that having to include a signature on the back of the election envelope.

This would require a constitutional change to have this removed as a requirement on the election envelope.

Council confirmed they do not have any influence over the elections therefore e remit from the Returning Officer would be required.

**9/9 New Members February 2009**

- a) New members from Dec 08 and Jan 09 - as attached
- b) New members February 2009

Moved ZL1UD Seconded ZL4QS Carried

Concern was raised regarding the family membership category. Debby clarified "Family Membership" can be applied to all persons living at the same address as the primary member, there is no limit to the number of family members.

**9/10 E-Mail Motions**

That Council notes the ruling made by the Returning Officer: that the existing elections be annulled and new elections called.

**PROPOSED DRAFT RESOLUTION**

After calling for disclosures of interest in the resolution, that is to say the forthcoming elections for President and Executive Councillors of the association, Council determined that a quorum was present.

The motion before Council is

That Council notes the ruling made by the Returning Officer for the elections that the existing elections be annulled and new elections called. Council also notes that so long as new ballot papers are despatched in February, all constitutional time limits can be met and no extension of those time limits is needed.

Council notes that the power of a Returning Officer to annul an election in progress (by reason of irregularities, or indeed for any other reason) and call new elections is not explicit in Schedule A or anywhere else in the constitution. However, Council is of the opinion that this power is implicit, and that the Returning Officer can proceed without Council authorisation under clause 8.3 b. of the constitution.

For the avoidance of doubt, Council invokes its powers under clause 8.3 b. of the constitution, and declares

"That to the extent that the electoral situation that has arisen is a case not provided for in the constitution, Council directs that the matter is to be determined in accordance with the Returning officer's ruling."

Members are asked to note that this ruling is, in terms of the constitution, binding on all members as though it were a regulation.

The Chairman of the meeting took a poll of those present, noting that because of the issue before the meeting some non-attending councillors may have disqualified themselves from attendance. Councillors were already aware of the general nature of the draft resolution.

After calling for disclosures of interest in the resolution, that is to say the forthcoming elections

for President and Executive Councillors of the association, Council determined that a quorum was present.

Attendance of ZL3GR, ZL2TW, ZL2UFI, ZL3QH, ZL2WP

Motion Carried

This was included in the minutes to ensure that it be recorded for future reference.

**9/11 Policy on NZART Examiners - ZL1UD/ZL2TW**

ZL1UD moved that the Exam Policy be approved. Seconded ZL2UFI

ZL1UD moved that the Job Description for the Examination Coordinator be approved. Seconded ZL2UFI Carried

**9/12 Kordia Update -ZL1TGC**

ZL1TGC advised that Kordia required an answer within two weeks.

After discussion and giving consideration to the extensive delay in finalising an outcome for Kordia Council passed the following motion:

That NZART pay Kordia for 12 months only.

Moved ZL2UFI Seconded ZL1TGC Carried

ZL2KH will ask his Branch to assist in paying for Egmont the cost \$625.00 pa plus gst. This would have to be approved by all New Plymouth branch members.

ZL2HD also advised that he will ask his branch also to assist by paying for Blue Duck, the amount of \$838.00 plus gst.

It was also agreed that not all Mt Cargill equipment is necessary therefore Council will approach Dunedin branch and ask what can be removed as this will reduce the amount payable to Kordia.

A/P Vaughan to approach Kordia to sign the agreement, get an invoice and them for us to negotiate the price down after removing equipment from Mt Cargill,

All fees are plus GST with a total including GST \$9380.00.

**9/13 Remits**

Council felt that the two remits submitted by Christchurch Amateur Radio Club were not an NZART issue and need to be dealt with by the National System Trustee.

The North Canterbury remit was approved and will be submitted to the AGM, subject to comments from the Association solicitor. These comments may form part of the remit - the remit is Transmitting.

**9/14 Conference 2009 Hawkes Bay Branches**

Council thanked the 2009 organising committee for submitting regular reports. It was noted that hosting of the 2010 has yet to be found.

Council agreed that the Friday meeting at conference would commence at 9am, with incoming Councillors being invited to attend after lunch.

ZL1TGC suggested that Auckland Branch may consider hosting the 2010 AGM.

**9/15 Arthur Godfrey Memorial Award.**

Council approved a recommendation as provided for this award to be presented at the AGM 2009.

**9/16 Administration Liaison Officer**

Don Wallace addressed the meeting at the commencement of the day advising updates on the various subjects he was working through with the MED.

**500kHz:**

MED is presently checking the status of the previous request made. Peter Lake is preparing a new paper for submission.

**Repeaters:**

Progressing, however unlikely that they will ever be free again. A full costing exercise is under way by the MED, and has recommended that NZART consider a subsidy offered by another organisation. NZART needs to ensure that FMTAG remains neutral in the engineering processes they undertake.

**Kiwisat:**

Terry ZL3QL is chasing up the requirement of registration, not licensing.

**Monitoring:**

MED will take up any issues on harmful interference if we can identify where they are coming from.

**ZL4FUN:**

MED suggest if NZART wish to ensure this call sign is permanently allocated, then it needs to be issued as a club call sign with trustees.

**SMART 3:**

MED will soon be implementing SMART 3 which is designed to clean up the database.

MED will actively promote NZART as the contact if any updates need to be made to the database.

A/P Debby to request a demo of SMART 3 from MED

Don acknowledged Stuarts request for a pdf format of the database, advising that due to the ongoing changes within the data, as soon as it is produced it could have the potential to be out of date. It is therefore advisable to use the gateway on the NZART web page to query SMART.

However if the need arises MED can provide a pdf format of call signs in order to show people what will be produced in Call Book, and gives them an opportunity to update if incorrect.

Keith suggested a reminder needs to be sent out to all amateurs on the MED database to check the accuracy of their records. Don advised that this could be done when MED sends out the new Client ID's

**Foundation Certificate:**

This is not to be called a license. MED are happy for NZART to introduce a new grade of examination, however this will require a change in the Radio Regulations.

**Communication:**

Don clarified his role is to represent Council with the MED. Given the brief of the role he plays, a large number of agenda items considered by Council have the potential to be discussed with MED, therefore it is important that he be kept informed of what is happening. It has helped since the ALO now gets copied on all agenda papers and minutes from Council.

Don also confirmed that the use of the 5 MHz was for AREC exercises only and not to be used for contesting. However this was more an issue for AREC to deal with not the ALO.

Debby queried if the new upgrade would also cover the anomaly of Silent Key call signs still appearing against the name in the database, but not actually allocated. Don suggested this needs to be raised with the correct person at the MED to ensure it is considered.

John ZL2HD advised that Doug has been removing silent key call signs from the MED database for some time on behalf of NZART.

After considerable discussion as to when this authority was given today, Council agreed to place an action point to review the correct procedure for

this process to be completed.

A/P Council clarify who has authority to release silent key call signs from the MED database.

Bruce thanked Don for his work as the Administration Liaison Officer.

9/17 AREC National Director

Jeff Sayer ZL2TFZ AREC National Director addressed the meeting with **updates on the following:**

Hibiscus Coast has an issue with their Deputy Section Leader Roger Smith who insists he is unable to pass the exam to become a qualified operator. ZL1TGC advised that he had on several occasions offered for him to attend classes at North Shore, however always found a reason he was unable to attend. Vaughan will continue to work towards Roger achieving a successful pass. In the meantime, Roger continues to use the Club call sign of the Hibiscus Coast. Jeff further advised that he is extremely committed and dedicated to the task and would not like to lose him.

5MHz: Jeff confirmed that the person DXing on this in the Dunedin area has been advised not to do so.

This could be resolved by removing a sentence from paragraph 5 of the current policy.

John ZL4QS queried whether this frequency should be removed altogether from AREC use. Council disapproved stating the allocation of the use of this particular part of the frequency should remain as it may never be offered again.

It is also important to note that the use of this frequency is radio type specific

therefore is important to retain.

#### **Trust Document:**

Bruce confirmed that the Trust Document was presently with SAR. He presented to Council an updated document which they had yet to read. Jeff acknowledged that as at 27th February, SAR is very happy with the document as presented, however still has to be approved by NZ Police. Jeff requested that the document as presented be signed in agreement at the Council meeting.

Bruce advised that until Council had read the updated version no decision could be confirmed, however Jeff would be advised later in the day of it's decision.

Jeff advised that if a decision was not made at today's meeting other alternatives would be likely. Bruce commented that at no time had Duncan Ferner suggested there would be an alternative solution for AREC. Jeff was happy to be advised by phone later in the day of Council's decision regarding the Trust Document.

Furthermore, Bruce commented that he was unsure as to why Police and Maritime had to agree as the agreement was between NZART AREC and SAR, however has no problem for these external parties seeing it.

#### **Formation of Tauranga Branch**

Jeff advised AREC was very disappointed that Council did not try to stop the disbandment of the AREC section in this area as they were very active.

Vaughan then read comments from Stuart ZL2TW submitted for the purpose of the meeting.

Concerns had been brought to Stuarts attention regarding tension between AREC and NZART Council. Two specific issues were that NZART Council were 'dragging the chain' on any such trust deed. And secondly that NZART wants to get hold of the money from SAR.

Stuart reiterates, nothing could be further from Council's mind and many on Council have indeed served actively with AREC therefore all want what is best for them.

Vaughan reiterated that relations do need to be improved between AREC and NZART, to the point that AREC wishes to operate independent of NZART. Jeff confirmed that it was true there has been comments to move away, however he has and will continue to do so, refused to take this course of action.

Jeff also raised concern that training cannot occur in AREC as it had not received funding. ZL2HD asked how we could improve communications. Jeff advised he is available any time. All agreed that relations need to be improved.

ZL1TGC queried if Daniel Ayers was still in AREC as northern region are in need of training for those who missed out on the last round. Jeff confirmed he is and he will get him to respond.

Council moved the following motion:  
That funding be approved for the purchase of Radios for AREC use.

Moved ZL1UD Seconded ZL1TGFC Carried

Council agreed to revisit the job description of the National Director.

#### **9/18 5MHz Policy**

It was agreed by all to adopt the draft 5MHz policy as presented by ZL1UD and subject to approval from the AREC National Director.

Moved ZL1UD seconded ZL2UFI Carried  
ZL1UD to include in the Council E-Handbook.

#### **9/20 General Business**

##### **a) Call Book.**

Council considered all possible options to for Call Book production. If there is to be no call book what else can be given to members. All agreed that there is a need to include call book listings on the web in pdf format and perhaps in HQIL.

All agreed that a full Call book would be published in 2010, however the following motion was put:

That NZART does NOT publish a hard copy Call Book in 2009.

Moved ZL1TGC Seconded ZL2KH Carried

A/P ZL2UFI to prepare an article for Break In and advise ZL3IB

##### **b) Monitoring Service.**

Council agreed that Bob Knowles ZL1BAD is the temporary monitoring service officer. Debby advised that others had also requested a job description. ZL1TGC requested these be sent to him to follow up further.

##### **c) Letter from Kevin Murphy Reference to FMTAG request.**

All agreed that this should be sent directly to FMTAG to consider and report to Council and ZL1UJG.

##### **d) Vacant Officer Positions**

Council acknowledged the following position remain vacant and need to be advertised to ensure continuity of service to members.

Monitoring Service (permanent position)

FMTAG Chairman

UHF/VHF/ Records, there had been some interest show by three members, ZL2UGR, ZL2TDF and ZL2DX, to be followed up by Council.

Advertising Officer - ZL2TW had shown some interest in this position once he leaves Council.

Local Government Liaison Officer - and expression of interest needs to be placed in Break In ASAP.



ARDF Officer - ZL1TGC advised he is taking 5 boxes of gear to Max Wheatley ZL2MAX

All agreed once these are finished with that the two sets of equipment be sent to CARDS and Wellington VHF Group.

A/P ZL1TGC to send a list of ARDF equipment to the Business Manager.

Council agreed that there is no longer a need for this position.  
ZL3QH to write to ZL3IB and request he remove this position from all published listings. Also update the ALO position to include ZL2TLL.

A/P ZL2UFI to review all Officer positions.

All agreed that Officers should be encouraged more by Council to fulfil their roles. This would ensure better reporting to Council.

All agreed that Officer positions need a full review with the incoming Council.

**e) Membership categories**

Debby advised she had been asked what the difference between transmitting and non-transmitting membership is and why there is not a difference in subscription levies.

Council agreed there is no difference in these two membership categories apart from voting on transmitting remits. All other privileges apply therefore the subscription levy remains the same.

Council acknowledged again the reason for ZL2TW's absence and moved the following motion:

That flowers be sent to the Watchman Family to show our deepest sympathy for the tragic and untimely death of Stuart's Father. Carried

ZL1TGC advised that NZART needs to get more promotional material for branches - suggested banners or flags be made available. ZL2KH suggested that an electronic format of advertising would be beneficial also.

Meeting Closed at 4:10pm

The next Council meeting will be held on Tuesday 7th April.